

**ROSEVILLE LUTHERAN CHURCH**  
**Congregational Council Meeting Minutes**

March 10, 2011

**1. Call to Order**

The Council meeting was called to order by Bill Metzger in the church lounge at 7:00 pm. Council members Bill Metzger, Larry Gunderson, Brian Heuer, Dave Lorenz, Marlaine Maahs, Carol Solie, David Werner and Kathy Pedersen were present. Pastor David Hanson and Intern Lyle Belleque were also in attendance.

**2. Opening Prayer and Devotion**

Kathy Pedersen led devotions.

**3. Approval of Agenda**

Council Picture was added to the agenda. Agenda was approved.

**4. Review and Approval of Prior Meeting Minutes**

Larry G moved for the approval of the February 10, 2011 council meeting minutes and Dave L seconded the motion. The motion passed unanimously. There were no questions regarding the March Executive committee meeting minutes.

**5. Organizational Updates & Liaison Reports**

a. Finance Committee reported on finances to-date. Status on SIP survey and Latte' challenge were also discussed. Latte' challenge will transition into the dollars raised during the spring run

b. Youth & Family reported the huge success of the auction and members commented on the contribution of the professional auctioneer.

c. LDS announced meetings with ministry team/committee chairs have begun and have been informative. They anticipate being able to provide results of the interviews at the May council meeting.

d. M&O expressed need for professional communications person to assist in creating materials.

e. Nominating Committee provided update on candidates for open positions. Most candidates have been identified but biggest concern is for Y&F. Additional names have been received from Pastor Watson and Brian Heuer. Final slate of candidates will be sent by email to council for approval.

f. Synod Toolkit workshop 2/26. Unfortunately no council members were able to attend.

**6. RLC Facilities Review & Next Steps**

Steve Henry presented a list of facility maintenance and proposed projects. He expressed a wish list of keyless entry and HVAC notification system. He has a day-to-day budget for maintenance but many projects

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are beyond his budget scope. He has recently begun attending DCBC meetings and did not have input into their proposal submitted to council. In addition, regarding the proposal for the old sanctuary presented to council by Jan Nelson, Steve indicated her proposal was flawed because it was not addressing prices based on our updated equipment or accurate information about music ministry spaces.

Steve's request of council was to push for funding to address parking lot issues. Other high priority issues could wait a year. He also does not recommend we do more facilities planning without funding in place and we need a clear picture of ministry needs going forward.

Steve indicated his sense of how much usage there is of our facility is that lots of classroom space sits empty during the week, space could be better utilized and there is a critical need for storage. Previous building projects did not address associated storage needs. Also indicated there is a lack of space for music department.

Bill M indicated old FPC disbanded after previous councils did not have a desire to build anything. He also stressed the importance to understand where the congregation is regarding a capital campaign. Suggested creation of a short-term (1-2 month) taskforce to review recommendation of former FPC and report back to council in April or May with a recommendation on (1) definition of purpose of a property management committee, (2) whether to consider building or not and (3) determine the key ingredients to consider if building is recommended. In addition, Steve will prepare a current list of "maintenance needs" projects that exceed his budget and bring it to the taskforce to consider and recommend if council should act on these items.

Taskforce volunteers were Steve Henry, Brian Heuer, Scott Cordes and Dave Lorenz.

**7. Council Picture**

Updated picture of council members was taken.

**8. Governance/Leadership/Management**

Scott and Kathy discussed briefly and indicated need to include volunteers (i.e. teams and committees) into the mix of reporting of responsibilities and accountability. There is still a lot of work to be done. They will meet with select staff for further discussion and report back to council in the May timeframe. Communication is a key component.

**9. Budget Update**

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Bill, Scott, Kathy, Pastor Craig and Paddy Emerson have been meeting and anticipate a substantial increase in budget for the 2011-12 year. Still working on this and will report back at the April meeting for approval. There has been a process started on what actions can be taken to shift funds to the operating budget.

Refinancing of Mortgage was presented to council. Dave Werner moved to accept proposal and Brian H seconded. The motion passed unanimously.

Proposal to shift income streams and some reserves to operating budget was also presented to council. All members thought it was a good idea but felt that discussions should be held with affected parties (i.e. Sue Menier-Childcare House, Jean Odeen-hospitality and Kim Rehfeldt-PMO) before acting on the proposal. Proposal will be readdressed at the April council meeting.

**10. Pastor's Report**

Pastor David indicated that forward progress was being made on the relational ministry initiative. Andrea Fluegel will be moving into a new role as Director of Life Ministries and they are assessing needs to fill her admin position. It is expected that 4 life groups will be in place by September, 2011.

Seminarians will be providing the message during Lenten services. David asked council to share the reason for this (i.e. experience, no pay) if they received questions/comments from members.

The parish nurse position description is being reviewed by a group of members and they are preparing an ad. Anticipate hire and salary to being in 2011 year.

**11. Open Communications**

Kathy P announced that the reformatted charters have been sent to ministry/committee chairs, staff liaisons and council liaisons.

Bill M indicated that the staff liaison responsibilities have been finalized and will be sent to council for review.

**12. Closing Prayer**

Pastor David led us in a closing prayer.

Respectfully Submitted,  
Kathy Pedersen,  
Vice President