

Council Meeting Minutes May 15, 2014 (Next mtgs: June 12, Aug 21)

Present: Bryn Knatterud, Kris Olsen, Lee Diedrick, Lon Erickson, Maren Schultz, Janine Hughes, John Davis, Jane Anfang,

Staff: Pastor Steve Molin, Pastor Sara Spohr, Dave Booms, Steve Henry

Opening Devotion: Pastor Steve

You don't know what tomorrow will bring; rejoice in gifts today

Immediate Maintenance Issues -- Dave Booms and Steve Henry

Recommended forming "Risk Management Committee" with expertise in insurance, ADA, safety, security, etc., maybe meet quarterly. Council asked Dave/Steve to draft charter.

List of maintenance issues (these total \$172,000) -- Steve

(Note: Building Fund is primarily used for mortgage, property tax)

1. Patch parking lots: \$40,000. Patch 16,000 sq ft (grind out and refill), locations in both lots (1/4 size of south lot). Will last for about 5 years. Replace entire north side lot alone is \$70,000, but good for ~20 yrs
2. Sidewalks: \$10,000 east side by pre-school, outside office entrance
3. Roof Replacement on '55 building: \$10,000
4. Replace door/frame on preschool entrance to bring in line with other security upgrades (keyless entry, etc): \$5000
5. Window replacements on north side of '55 building: \$8000. Holes in frames due to rot. Have been called by city of Roseville
6. Minor roof patching for '65 building and commons: \$2000
7. Tree removal in green space: \$1000.
8. Door replacement on HVAC enclosure on east side of worship center—security issue. \$5000 for roll-down steel door
9. Worship center shades—replace all 12: \$5000
10. Design of worship center roof—no overhang, and water comes down bricks (causes deterioration), can get ice blocking fire exits from worship center. To modify \$30,000
11. Carpet replacement: for Commons (8000 sq ft)-- \$40,000;
12. Carpet replacement: Great Hall--\$9000
13. Bus: can lease a new bus for \$7000 / yr over 5 yrs. 12,000 miles/yr

Council asked for document prioritizing list and tabulating cost estimates.

Kitchen (Dave relayed info from Connie). Kitchen fund is at about \$209,000.

Immediate

1. Freezer has failed (\$4600)—already purchased
2. Dishwasher (~50 yrs old). Can't just replace, because code no longer allows corner units or having dishwasher in same room as food prep. Recommend rental unit (\$209/month, requires dedicated water heater) so that don't have to retrofit if large remodel occurs. Probably locate in old family bathroom (~140 sq ft), remodel room for about \$14,000, plumbing re-fit could add more costs.

1-5 yrs Out

1. Double convection oven \$7000

6-10 yrs Out

1. Stove - \$5400

Motion made and seconded to allow Connie+staff to spend up to \$25K to replace dishwasher (e.g. lease new unit, new water heater, room remodel and plumbing costs).

Staff Updates

Cake/recognition for departing staff (Pete and Judine)

Michael Jordan will become director of high school ministry.

Half time position for 5-8th: most likely intern from Luther Seminary. Applications due in summer.

Endowment Committee Updates - Janine

Endowment Cmte got 6 requests. Mission and Outreach (\$2000); Communications (\$1950); Univ of MN –chapel at hospital (asked for \$2000, approved \$1000); Hospitality – conference cloths (\$2000); Banyan Community summer youth program (\$2000 for sponsoring 4 children); Design team – bookcases (\$2000, declined for now)

Motion made and seconded to approve these grant requests. Passed unanimously.

Change charter for designated/restricted funds; currently set at \$50,000; asking to be changed to \$25,000.

Motion made and seconded to approve change in charter for Endowment Committee to reduce minimum amount for restricted fund donation to \$25,000. Passed unanimously.

Finance Update - Kris

Easter + Lent similar to 2013

Giving slightly down, again giving units down.

Expenses for Apr were above plan, but in line with 2013; the expense budget for Apr seemed unrealistically low. Total expenses still behind budgeted amount for year, but giving is substantially behind (-\$72K), so result is that now behind plan by \$29K.

Currently dedicated funds at ~\$400K; but borrowed ~\$120K against that to cover earlier shortfall, and that has not yet been repaid.

Stewardship Discussion

Stewardship Committee – Greg Johnson will be chair. Will start recruiting members, planning to meet over summer. Pastor Steve will call Greg.

Stewardship Survey – Steve asked council to read narrative comments, discuss at June council meeting.

Ministry Team Updates

Mission and Outreach—may be interested in helping to replace bus. Also, Elisabeth Johnson (we fund her as missionary) will be at RLC July 19 after Sat service to give presentation.