Date: September 20th, 2018

1. Call to Order

*Mike Dolan called the meeting to order at 7:45 pm.*

1. Devotional / Shared Prayer

*Pastor Sara led us in prayer.*

1. Establish a Quorum
	1. Members present: *Mike Dolan, Jessica Henry, Dave Werner, Tom Lund, Stacy Nealy, Beth Jacobson, Mike Tostengard, Mary Peterson*
	2. Members absent: *John Shardlow*
	3. Others present: *members of the Worship & Music Task Force (Kristina Olson, Jill Cordes, Carol Solie, Charles Scott, John Helgen), Pastor Lauren Wrightsman, Pastor Sara Spohr*
2. Approval of Agenda

*A motion to approve the agenda was made by Stacy and seconded by Beth; it was approved unanimously.*

1. Approval of August minutes:

*A motion to approve the August minutes was made by Jess and seconded by Tom; it was approved unanimously.*

1. Strategic Planning: Task Force Updates
	* + - 1. Worship and Music

*John Helgen presented the Worship and Music Task Force’s findings and recommendations. A motion to approve and proceed with the task force’s recommendations was made by Michael Tostengard, pending clarification of language on page 9, and seconded by Beth; it was approved unanimously.*

* + - * 1. Mission and Outreach

*Pastor Sara reviewed the list of special asks from Mission and Outreach that was shared at Council’s August meeting. A motion was made to approve the list of special asks was made by Tom and seconded by Stacy; it was approved unanimously.*

*Pastor Sara shared that there was a good flow of people through the Mission Fair on Sunday (9/16) and that good seeds were planted. Stacy suggested that taller signs on tables would improve visibility in a crowd of people at future events.*

* + - * 1. Campus Improvements

*Dave shared that the roof repair is underway. The work is estimated to cost $258,000, which is within the budgeted gift that is being used to cover the expense. The task force has suggested developing a 5 year plan and two new groups: a standing Facilities Planning group, and a Green Team.*

1. Monthly Reports
	1. Finance

*Laurel provided the statement of financial position for FY18 (see pages 4-12). There was some discussion about whether or not the statements could represent more of Mission & Outreach’s financial information. Laurel also provided the revised month-end statement for June.*

*A motion to approve the annual financial statements was made by Dave W. and seconded by Stacy Nealy; it was approved unanimously.*

*Laurel noted that the Council needs to discuss the reexamination of the budget now that the previous fiscal year is closed; this discussion will begin in October, with action planned for November.*

* 1. Staff
		+ 1. Pastors
				1. Senior Pastor

*Pastor Lauren highlighted the evening’s CCC gathering before the Council meeting, discussed the One Community – One Worship scheduled for October 14, and the continued planning for the fall Mission Advancement activities. Her full report can be found on page 19 below.*

* + - * 1. Associate Pastor

*Pastor Sara highlighted the beginning of fall CYF programming and ongoing Mission and Outreach planning. Her full report can be found on page 22 below.*

* + - 1. Church Administrator

*Dave Booms highlighted changes to the worship bulletins and noted that the consideration of eco-friendly hospitality products continues. His full report can be found on page 23 below.*

* 1. Committee Reports

*Council members were assigned to serve as liaisons for the following committees:*

* + 1. Mission & Outreach- *Tom*
		2. Stewardship- *Stacy*
		3. Children- *Mary*
		4. Youth & Family- *Mike T.*
		5. Adult Ed- *David*
		6. Christian Life- *Beth*
		7. Nominating- *Jess*

*Committee reports for Children, Adult Education, and Christian Life begin on page 25 below. Council liaisons will submit their future monthly reports to Jess one week before future Council meetings.*

1. Items for Discussion
	1. Move up December Council meeting one week –

*Council agreed to reschedule the December meeting to Thursday, December 13.*

* 1. Council conversations with Confirmation students on Wednesday February 6th

*Timing and additional details will be shared with Council when determined.*

1. New Business (Action Items):

*A motion was made by Tom and seconded by Beth to:*

* *Add KJ Bach to the Treasurer position on the Endowment Committee*
* *Remove previous Treasurers*

*The motion was approved unanimously.*

1. Upcoming dates

*The next Council meeting is scheduled for Thursday October 18 at 7:00 pm.*

1. Adjournment:

*A motion to adjourn the meeting was made by Stacy and seconded by Jess; it was approved unanimously.*

1. Closing Prayer:

*Pastor Lauren let the Council in the Lord’s Prayer.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Roseville Lutheran Church** |  |  |  |  |  |  |
| **Statement of Financial Position** |  |  |  |  |  |
| **June 30, 2018** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Consolidated | Current |  |  | Restricted/ |  |
|  | Total | Operating | Child |  | Dedicated/ | Building |
|  | All Funds | Fund | Care | Preschool | Special  | Fund |
|  |  |  |  |  |  |  |
| Current Assets |  |  |  |  |  |  |
|  Northstar Checking | 120,877 | 2,078 | 18,341 | -22,429 | 122,886 |  |
|  Franklin US Gov | 512,536 |  |  |  | 448,975 | 63,561 |
|  Samaritan Checking | 500 | 500 |  |  |  |  |
|  Petty Cash | 1,500 | 500 | 500 | 500 |  |  |
|  Kitchen Fund Investment | 46,521 |  |  |  | 46,521 |  |
|  RLC Money Market/Savings | 37,956 |  |  |  | 37,956 |  |
| Total Current Assets | 719,890 | 3,078 | 18,841 | -21,929 | 656,338 | 63,561 |
|  |  |  |  |  |  |  |
| Accounts Receivable Loans to Employees | 670 | 670 |  |  |  |  |
|  |  |  |  |  |  |  |
| Fixed Assets |  |  |  |  |  |  |
|  Church Buildings | 14,160,000 |  |  |  |  | 14,160,000 |
|  House & Contents | 273,000 |  | 273,000 |  |  |  |
|  Land/Parking Lots | 2,471,000 |  |  |  |  | 2,471,000 |
|  Furnishings/Organ | 2,124,000 |  |  |  |  | 2,124,000 |
| Total Fixed Assets | 19,028,000 | 0 | 273,000 | 0 | 0 | 18,755,000 |
|  |  |  |  |  |  |  |
| Total Assets | 19,748,560 | 3,748 | 291,841 | -21,929 | 656,338 | 18,818,561 |
|  |  |  |  |  |  |  |
| Liabilities |  |  |  |  |  |  |
|  Payroll Taxes Payable | -1,025 | -1,025 |  |  |  |  |
|  Mortgage Payable-Thrivent | 243,525 |  |  |  |  | 243,525 |
|  Due to/from other Funds | 0 |  |  |  |  |  |
| Total Liabilities | 242,500 | -1,025 | 0 | 0 | 0 | 243,525 |
|  |  |  |  |  |  |  |
| Net Assets - Beginning | 19,458,991 | 13,706 | 303,660 | -21,769 | 642,107 | 18,521,288 |
|  Increase (decrease) for year | 47,068 | -8,933 | -11,819 | -160 | 14,231 | 53,748 |
|  |  |  |  |  |  |  |
| Net Assets - Ending |  |  |  |  |  |  |
|  Unrestricted | 4,773 | 4,773 |  |  |  |  |
|  Temporarily Restricted | 653,250 |  | 18,841 | -21,929 | 656,338 |  |
|  Permanently Restricted | 18,848,036 |  | 273,000 |  |  | 18,575,036 |
| Total Net Assets | 19,506,059 | 4,773 | 291,841 | -21,929 | 656,338 | 18,575,036 |
|  |  |  |  |  |  |  |
| Total Liabilities and Net Assets | 19,748,560 | 3,748 | 291,841 | -21,929 | 656,338 | 18,818,561 |

|  |  |  |
| --- | --- | --- |
| ***Roseville Lutheran Church Statement of Operations FY 2017-2018*** |  |  |
|  | ***As of June 30, 2018*** |  |  |  |
|  |  |  | **Var. Actual** |  |
|  |  | **Actual** | **to YTD** | **YTD** |
|  |  | **YTD** | **Budget %** | **Budget** |
|  |  |  |  |  |
|  | **RECEIPTS** |  |  |  |
|  | Total Offerings | 1,462,114 | 99.40% | 1,471,000 |
|  | Other Income & Receipts | 132,384 |  | 124,000 |
| **TOTAL RECEIPTS** | **1,594,498** | **99.97%** | **1,595,000** |
|  |  |  |  |  |
|  | **BUSINESS EXPENSE & COMPENSATION** |  |  |  |
|  | Staff Salaries | 893,983 |  | 899,245 |
|  | Staff Benefits | 206,551 |  | 210,451 |
|  | Business Expense | 16,906 |  | 10,275 |
| **TOTAL BUSINESS EXPENSES & COMPENSATION** | 1,117,440 | 99.77% | 1,119,971 |
|  |  |  |   |   |
|  | **TOTAL WORSHIP & PRAYER** | 23,540 | 103.81% | 22,675 |
|  |  |  |   |   |
|  | **TOTAL MISSION & OUTREACH** | 59,204 | 70.08% | 84,480 |
|  |  |  |  |  |
|  | **TOTAL EDUCATION & CHILDREN** | 9,962 | 49.93% | 19,950 |
|  |  |   |   |   |
|  | **TOTAL YOUTH & FAMILY MINISTRIES** | 18,693 | 99.17% | 18,850 |
|  |  |  |  |  |
|  | **TOTAL CHRISTIAN LIFE** | 59,921 | 110.97% | 54,000 |
|  |  |   |   |   |
| **TOTAL PROGRAM MINISTRIES** | **171,320** | **85.68%** | **199,955** |
|  |  |  |  |  |
|  | **SUSTAINING/BUSINESS MANAGEMENT** |  |  |  |
|  | Stewardship & Online Giving | 12,433 |  | 9,325 |
|  | Bank Fees, Insurance, Payroll Processing | 42,742 |  | 48,700 |
|  | Office Support, Computer/Network, Council | 33,143 |  | 30,637 |
|  | Communications, Printing, Publishing, Mailings | 41,893 |  | 40,060 |
|  | **TOTAL BUSINESS MANAGEMENT** | 130,211 | 101.16% | 128,722 |
|  |  |  |  |  |
|  | **PROPERTIES & BUILDINGS** |  |  |  |
|  | Utilities/Assessments | 68,578 |  | 73,000 |
|  | Cleaning & Maintenance | 26,427 |  | 22,000 |
|  | Grounds & Parking Lots | 25,054 |  | 20,550 |
|  | HVAC, Lighting & Security, Vehicles | 9,472 |  | 13,350 |
|  | Mortgage & Building Projects/Improvements | 75,108 |  | 77,452 |
|  | **TOTAL PROPERTIES & BUILDINGS** | 204,639 | 99.17% | 206,352 |
|  |  |  |  |  |
| **TOTAL SUSTAINING MINISTRIES** | 334,849 | 99.93% | 335,074 |
|  |  |  |  |  |
| **TOTAL EXPENSES** | **1,623,610** | **98.10%** | **1,655,000** |
|  |  |  |  |  |
| **RECEIPTS OVER/UNDER EXPENSES** | **-29,112** |  | **-60,000** |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ROSEVILLE LUTHERAN CHURCH ENDOWMENT FUND |  |  |  |  |  |  |  |  |
| STATEMENT OF OPERATIONS |  |  |  |  |  |  |  |  |  |
| Years Ended June 30, 2018, June 30, 2017, June 30, 2016 and June 30, 2015 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | Year Ended |  | Year Ended |  | Year Ended |  | Year Ended |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | 6/30/2018 |  | 6/30/2017 |  | 6/30/2016 |  | 6/30/2015 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| INVESTMENT INCOME: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Dividend Income  |  |  10,125  |  |  9,263  |  |  8,705  |  |  8,833  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Unrealized Appreciation of Investments |  |  29,035  |  |  35,320  |  |  7,696  |  |  8,344  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| TOTAL INVESTMENT INCOME |  |  **39,159**  |  |  **44,583**  |  |  **16,401**  |  |  **17,177**  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| GIFTS RECEIVED  |  |  5,725  |  |  9,834  |  |  5,540  |  |  16,480  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| TOTAL INCOME |  |  44,884  |  |  54,417  |  |  21,941  |  |  33,657  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| GRANTS & EXPENSES: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  Grants Approved  |  |  19,179  |  |  20,826  |  |  19,300  |  |  15,860  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  Expenses  |  |  898  |  |  -  |  |  160  |  |  313  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| TOTAL GRANTS & EXPENSES |  |  20,077  |  |  20,826  |  |  19,460  |  |  16,173  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **NET INCREASE IN NET ASSETS** |  |  **24,808**  |  |  **33,591**  |  |  **2,481**  |  |  **17,484**  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| UNRESTRICTED NET ASSETS: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  Beginning of Period |  |  456,719  |  |  423,127  |  |  420,647  |  |  403,163  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| NET ASSETS, END OF PERIOD |  |  $ 481,527  |  |  $ 456,719  |  |  $ 423,127  |  |  $ 420,647  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Grants Approved-- |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Prayer Shawl Ministry |  |  |  |  |  |  |  |  $ 500  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Piano Renovation |  |  |  |  |  |  |  |  1,500  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Childrens Ministry Staff Education |  |  |  |  |  |  |  |  1,400  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Youth Ministry Certification |  |  |  |  |  |  |  |  2,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Slovakia Retreat (RLC) |  |  |  |  |  |  |  |  2,520  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Slovakia Youth Participation (RLC Youth and Family) |  |  |  |  |  |  |  1,840  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Run, Walk, Roll (RLC Stewardship) |  |  |  |  |  |  |  |  2,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Veteran's Day Worship |  |  |  |  |  |  |  |  1,600  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Bridging - Dresser Build |  |  |  |  |  |  |  |  2,500  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Banyan Community |  |  |  |  |  |  $ 2,000  |  |  $ 15,860  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC - Quanbeck Library |  |  |  |  |  |  4,100  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC - 2016 Walk Run Roll |  |  |  |  |  |  1,200  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC - Stewardship Fall Campaign |  |  |  |  |  |  2,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC - Stewardship Fall Gratitude |  |  |  |  |  |  2,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Van |  |  |  |  |  |  2,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| International Institute of MN - Electric Range |  |  |  |  |  |  1,500  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Lake Wapogasat Lutheran Bible Camp - Growing Green Hearts |  |  |  |  500  |  |  |  |
| Maplewood Middle School - I Cook You Dish |  |  |  |  |  |  1,500  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Operation Bootstrap Africa - School Chapel Rook |  |  |  |  |  2,500  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| M. Jordan Leadership Training |   |   |   |  $ 1,300  |   |  $ 19,300  |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Video Capabilities |   |   |   |  $ 2,526  |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Ledership Development |   |   |   |  $ 2,250  |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Percussion Equipment Replacement |   |   |   |  $ 1,000  |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Bridging - RLC Dresser Build |   |   |   |  $ 2,000  |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Van |   |   |   |  $ 2,000  |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Continuing Education / International Shelby Conference |  |  |  $ 3,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Our Neighbors and Me |  |  |  |  $ 750  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Nursery School Enrichment Classes |  |  |  |  $ 1,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Sanctuary Lighting Enhancements |  |  |  |  $ 1,500  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Giving Kiosk |  |  |  |  $ 500  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC 75th Anniversary Magazine |  |  |  |  $ 3,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Booms Notary |   |  $ 279  |  |  $ 20,826  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Leadership Gifts |   |  $ 2,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Banyan Community Kids Club |   |  $ 2,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC "Our Neighbors and Me" |   |  $ 2,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Lighting Upgrade |   |  $ 2,100  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Van |   |  $ 2,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Dee Dee Gould / RLC Proj. at WCB |   |  $ 750  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| West Side Community Health Services |   |  $ 1,000  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Adult Ed. AV Equipment |   |  $ 2,400  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Holy Hoops |   |  $ 900  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Presidents Dinner |   |  $ 1,250  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RLC Slovakia Learning 2019 |   |  $ 2,500  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  $ 19,179  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |
| --- |
| ***Restricted/Designated/Special Activities Fund Summary July 1, 2017 - June 30, 2018*** |
| ***Roseville Lutheran Church*** |
|  |   |   | **Opening Balance** |   | **Receipts/ Transfers In** |   |   | **Disbursements/ Transfers Out** |   | **Ending Balance** |
| **RESTRICTED BY DONOR** |   |  |   |  |   |   |  |   |  |
| Building Fund |   |  56,645  |   |  103,290  |   |   |  96,374  |   |  63,561  |
| **TOTAL BUILDING FUND** |   |  **56,645**  |   |  **103,290**  |   |   |  **96,374**  |   |  **63,561**  |
|  |  |   |  |   |  |   |   |  |   |  |
| Children's Ministry Estate Gift |   |  76,513  |   |  -  |   |   |  6,770  |   |  69,743  |
| Bible Fund |   |  1,609  |   |  -  |   |   |  -  |   |  1,609  |
| Other Education Funds |   |  2,337  |   |  887  |   |   |  1,564  |   |  1,660  |
| **TOTAL EDUCATION & CHILDREN'S** |   |  **80,458**  |   |  **887**  |   |   |  **8,334**  |   |  **73,012**  |
|   |   |   |   |   |   |   |   |   |
| Music Ministry |   |  9,774  |   |  11,950  |   |   |  12,481  |   |  9,242  |
| Piano/Organ Fund |   |  2,230  |   |  -  |   |   |  -  |   |  2,230  |
| Vets Worship Service |   |  2,571  |   |  1,695  |   |   |  2,625  |   |  1,641  |
| Other Worship & Music Funds |   |  235  |   |  10,704  |   |   |  8,014  |   |  2,925  |
| **TOTAL WORSHIP & MUSIC** |   |  **14,810**  |   |  **24,349**  |   |   |  **23,120**  |   |  **16,039**  |
|  |   |  |   |  |   |   |  |   |  |
| Memorials |   |  34,734  |   |  4,920  |   |   |  9,690  |   |  29,964  |
| Stewardship Funds |   |  5,166  |   |  4,000  |   |   |  3,163  |   |  6,004  |
| **TOTAL STEWARDSHIP** |   |  **39,901**  |   |  **8,920**  |   |   |  **12,853**  |   |  **35,968**  |
|  |   |  |   |  |   |   |  |   |  |
| Quilters |   |  3,024  |   |  572  |   |   |  1,394  |   |  2,202  |
| Prayer Team |   |  2,178  |   |  -  |   |   |  -  |   |  2,178  |
| Care Team Ministry |   |  945  |   |  445  |   |   |  646  |   |  744  |
| Design Team |   |  2,000  |   |  2,300  |   |   |  4,246  |   |  54  |
| Other Christian Life Funds |   |  7,837  |   |  2,018  |   |   |  3,713  |   |  6,142  |
| **TOTAL CHRISTIAN LIFE** |   |  **15,984**  |   |  **5,334**  |   |   |  **9,999**  |   |  **11,319**  |
|  |   |  |   |  |   |   |  |   |  |
| Seminary Scholarship Fund |   |  3,475  |   |  25  |   |   |  3,500  |   |  -  |
| Feed My Starving Children |   |  6,469  |   |  19,145  |   |   |  23,800  |   |  1,814  |
| Slovakia School |   |  7,509  |   |  26,945  |   |   |  29,181  |   |  5,273  |
| M & O Discretionary |   |  24,018  |   |  93,927  |   |   |  104,724  |   |  13,221  |
| Other Mission & Outreach Funds |   |  8,331  |   |  53,058  |   |   |  47,107  |   |  14,282  |
| **TOTAL MISSION & OUTREACH** |   |  **49,803**  |   |  **193,099**  |   |   |  **208,313**  |   |  **34,590**  |
|  |   |  |   |  |   |   |  |   |  |
| Camp Scholarships |   |  18,218  |   |  17,972  |   |   |  13,976  |   |  22,214  |
| Youth Fundraising |   |  2,688  |   |  39,071  |   |   |  39,129  |   |  2,630  |
| Other Youth Ministry Funds |   |  2,868  |   |  3,091  |   |   |  2,150  |   |  3,810  |
| **TOTAL YOUTH MINISTRIES** |   |  **23,774**  |   |  **60,134**  |   |   |  **55,254**  |   |  **28,654**  |
|  |   |  |   |  |   |   |  |   |  |
| Other Restricted by Donor Funds |   |  1,010  |   |  92,973  |   |   |  43,408  |   |  50,575  |
| **TOTAL RESTRICTED BY DONOR** |   |  **282,384**  |   |  **488,986**  |   |   |  **457,654**  |   |  **313,717**  |
|  |  |   |  |   |  |   |   |  |   |  |
|  |  |   |  |   |  |   |   |  |   |  |
| **DESIGNATED BY COUNCIL** |   |  |   |  |   |   |  |   |  |
| Estate Gifts |   |  311,459  |   |  262,870  |   |   |  234,471  |   |  339,858  |
| Other Designated by Council Funds |   |  (4,722) |   |  31,865  |   |   |  26,848  |   |  295  |
| **TOTAL DESIGNATED BY COUNCIL** |   |  **306,737**  |   |  **294,735**  |   |   |  **261,319**  |   |  **340,153**  |
|   |   |   |   |   |   |   |   |   |
| **SPECIAL ACTIVITIES** |   |  |   |  |   |   |  |   |  |
| Summer Programming |   |  1,689  |   |  5,072  |   |   |  4,412  |   |  2,349  |
| Parents' Morning Out |   |  620  |   |  22,519  |   |   |  23,139  |   |  -  |
| Other Education & Children's Activity Funds |   |  2,423  |   |  179  |   |   |  67  |   |  2,536  |
| **TOTAL EDUCATION & CHILDREN'S** |   |  **4,733**  |   |  **27,770**  |   |   |  **27,618**  |   |  **4,885**  |
|  |  |   |   |   |   |   |   |   |   |   |
| Building Fees, Table & Chair Rentals |   |  26,917  |   |  29,954  |   |   |  42,890  |   |  13,981  |
| Site Beautification |   |  3,540  |   |  48  |   |   |  2,453  |   |  1,135  |
| **TOTAL PROPERTIES MANAGEMENT** |   |  **30,457**  |   |  **30,002**  |   |   |  **45,343**  |   |  **15,116**  |
|   |   |   |   |   |   |   |   |   |
| Life Ministry Events |   |  43  |   |  1,016  |   |   |  1,161  |   |  (102) |
| Funerals |   |  1,052  |   |  9,635  |   |   |  11,211  |   |  (524) |
| Kitchen Fund |   |  46,228  |   |  25,198  |   |   |  46,494  |   |  24,932  |
| Wedding Fees |   |  839  |   |  2,100  |   |   |  2,939  |   |  -  |
| Other Christian Life Activity Funds |   |  (2,460) |   |  -  |   |   |  -  |   |  (2,460) |
| **TOTAL CHRISTIAN LIFE** |   |  **45,702**  |   |  **37,948**  |   |   |  **61,803**  |   |  **21,846**  |
|  |   |  |   |  |   |   |  |   |  |
| Retreats |   |  1,172  |   |  13,692  |   |   |  12,768  |   |  2,096  |
| Summer Trips |   |  17,023  |   |  72,056  |   |   |  80,100  |   |  8,979  |
| Other Youth Ministry Activity Funds |   |  8,906  |   |  5,793  |   |   |  7,155  |   |  7,544  |
| **TOTAL YOUTH MINISTRIES** |   |  **27,101**  |   |  **91,542**  |   |   |  **100,023**  |   |  **18,620**  |
|  |  |   |  |   |  |   |   |  |   |  |
| Other |   |  1,638  |   |  16,640  |   |   |  12,715  |   |  5,563  |
| **TOTAL SPECIAL ACTIVITIES FUNDS** |   |  **109,630**  |   |  **203,901**  |  |  |  **247,502**  |  |  **66,029**  |
|  |  |   |  |   |  |   |   |  |   |  |
| **TOTAL FUND BALANCES** |   |  **698,752**  |   |  **987,622**  |  |  |  **966,475**  |  |  **719,899**  |

|  |  |  |  |
| --- | --- | --- | --- |
| ***RLC Child Care*** |   | Var. Actual |   |
| ***Statement of Operations FY 2017-2018*** | Actual | to Annual | Annual |
|  | YTD | Budget % | Budget |
| **RECEIPTS** |  |  |  |
| Fees | 111,300 |  | 105,000 |
| Donations | 1,721 |  | 0 |
| Rental Income | 0 |  | 3,150 |
| **TOTAL RECEIPTS** | 113,021 | 105% | 108,150 |
|  |  |  |  |
| **EXPENSES** |  |  |  |
| Program Materials & Supplies | 5,106 |  | 6,850 |
| Payroll & Benefits | 103,986 |  | 96,600 |
| Home Expenses & Miscellaneous Exp | 12,748 |  | 4,700 |
| **TOTAL EXPENSES** | 121,840 | 113% | 108,150 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **RECEIPTS OVER/UNDER EXPENSES** | **-8,819** |  | **0** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| ***RLC Preschool*** |   | Var. Actual |   |
| ***Statement of Operations FY 2017-2018*** | Actual | to Annual | Annual |
|  | YTD | Budget % | Budget |
| **INCOME** |  |  |  |
| Tuition & Registration Fees | 81,360 |  | 87,750 |
| RLC Subsidy | 2,000 |  | 2,000 |
| RLC M & O Scholarships | 0 |  | 3,000 |
| Other Grants & Gifts | 1,316 |  | 2,000 |
| Fundraiser Receipts | 5,043 |  | 5,000 |
| **TOTAL INCOME** | 89,718 | 90% | 99,750 |
|  |  |  |  |
| **EXPENSES** |  |  |  |
| Payroll | 84,183 |  | 85,500 |
| Teaching Materials & Supplies | 4,978 |  | 4,150 |
| Office & Building Expenses | 1,493 |  | 1,410 |
| Fundraiser Costs | 597 |  | 2,000 |
| Fundraiser (Profit spent) | 1,626 |  | 3,000 |
| **TOTAL EXPENSES** | 92,878 | 97% | 96,060 |
|  |  |  |  |
| **INCOME OVER/UNDER EXPENSES** | **-3,160** |  | **3,690** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Roseville Lutheran Church** |  |  |  |  |  |
| **June 2018 Month-End Financial Summary** |  |  |  |
| (revised per Council Meeting 8/14/2018) |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |   |
| **Church Operations 2017-2018** | **Prior Year** |
|  |  |   |  |  |   | 2017 | 2016-2017 |
|  | Jun | Jun | YTD | YTD | YTD | June | YTD |
|   | Actual | Budget | Actual | Budget | Variance | Actual | Actual |
|   |  |   |  |  |   |  |   |
| Offering | 95,658 | 109,802 | 1,462,114 | 1,471,000 | **-8,886** | 126,612 | 1,508,512 |
| Other receipts | 10,081 | 23,265 | 132,384 | 124,000 | 8,384 | 3,949 | 81,487 |
| **Total Receipts** | 105,739 | 133,067 | 1,594,498 | 1,595,000 | -502 | 130,562 | 1,589,999 |
| **Expenses**  | 120,442 | 136,236 | 1,623,610 | 1,655,000 | -31,390 | 120,572 | 1,586,433 |
|  |  |   |  |  |   |  |   |
| **Net** | -14,704 | -3,169 | **-29,112** | -60,000 | 30,888 | 9,989 | 3,566 |
|  |   |   |   |   |   |   |   |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Number of Givers 2017-2018** | **Prior Year** |  |
|  | June | YTD through June | 2016-17 YTD Thru June |  |
|   | # Givers | Avg Giving | # Givers | Avg Giving | # Givers | Avg Giving |  |
|   |  |  |   |   |  |   |  |
| **General Fund** | 409 |  $ 199  | 827 |  $ 1,570  | 856 |  $ 1,581  |  |
| **Bldg Designated\*\*** | 62 |  $ 60  | 186 |  $ 443  | 157 |  $ 545  |  |
| **Spring Campaign\*** | 10 |  $ 157  | 296 |  $ 246  | 206 |  $ 365  |  |
| **Mission & Outreach** | 11 |  $ 519  | 210 |  $ 170  | 203 |  $ 273  |  |
| **Memorials/Estate** | 5 |  $ 29  | 45 |  $ 1,599  | 75 |  $ 4,729  |  |
| **Other Designated** | 2 |  $ 45  | 253 |  $ 426  | 245 |  $ 237  |  |
| **EF/Love Lights** | 2 |  $ 38  | 114 |  $ 51  | 132 |  $ 66  |  |
| **All Other** | 1 |  $ 10  | 7 |  $ 115  | 5 |  $ 280  |  |
|  |  |   |   |   |   |   |  |
| **Total** | 429 |  $ 216  | 938 |  $ 1,828  | 944 |  $ 2,110  |  |
| \*2017 Sow>Grow>Give; 2018 pRAISE 75 | \*\*includes 75th Anniversary offering Roof Fund |  |  |
|  |  |  |  |  |  |  |  |
| **Fund Balances 6/30/2018** |   |   |   |   |  |  |
|   |  |  |  |  |   |  |  |
| **Available Cash & Short-Term Investments\*\*\*** |  719,390  |  |  |  |
|   |  |  |  |  |   |  |  |
| **Designated/Restricted Funds:** |  |  |  |   |  |  |
|   | Building Fund |  |  63,561  |   |  |  |
|   | Building Fees |  |  13,981  |   |  |  |
|   | Mission & Outreach |  |  34,590  |   |  |  |
|   | Kitchen Fund |  |  24,932  |   |  |  |
|   | Memorials |  |  |  29,964  |   |  |  |
|   | Matching Funds |  |  4,000  |   |  |  |
|   | Estate Gifts |  |  |  339,858  |   |  |  |
|   | Other Funds |  |  209,013  |   |  |  |
|   | **Total Designated/Restricted** |  **719,899**  |  |  |  |
|   |  |  |  |  |   |  |  |
| **Child Care:** |  |  |  | Current Yr | **-8,819** |  |  |
|  |  |  |  |  |  |  |  |
| **Preschool:** |  |  |  | Current Yr | **-3,160** |  |  |
|  |  |  |  |  |  |  |  |
| **Operating Fund:** |  |  |  | Current Yr | **-29,112** |  |  |
|   |   |   |   |   |   |  |  |
| \*\*\*Cumulative Surplus = Operating Current Assets as of 6/30/18 = $3,078.33 |  |  |  |
|  |  |  |  |  |  |  |  |
| **Endowment Fund** |   |   |   |   |  |  |
|   | Cash |  |  | -5,435 |   |  |  |
|   | Investments |  |  | 486,962 |   |  |  |
|   | **Total** |   |   |   | **481,527** |  |  |

|  |  |  |
| --- | --- | --- |
| ***Roseville Lutheran Church Statement of Operations FY 2017-2018*** |  |  |
|  | ***As of June 30, 2018*** |  |  |  |
|  | (revised per Council Meeting 8/14/2018) |  | **Var. Actual** |  |
|  |  | **Actual** | **to YTD** | **YTD** |
|  |  | **YTD** | **Budget %** | **Budget** |
|  |  |  |  |  |
|  | **RECEIPTS** |  |  |  |
|  | Total Offerings | 1,462,114 | 99.40% | 1,471,000 |
|  | Other Income & Receipts | 132,384 |  | 124,000 |
| **TOTAL RECEIPTS** | **1,594,498** | **99.97%** | **1,595,000** |
|  |  |  |  |  |
|  | **BUSINESS EXPENSE & COMPENSATION** |  |  |  |
|  | Staff Salaries | 893,983 |  | 899,245 |
|  | Staff Benefits | 206,551 |  | 210,451 |
|  | Business Expense | 16,906 |  | 10,275 |
| **TOTAL BUSINESS EXPENSES & COMPENSATION** | 1,117,440 | 99.77% | 1,119,971 |
|  |  |  |   |   |
|  | **TOTAL WORSHIP & PRAYER** | 23,540 | 103.81% | 22,675 |
|  |  |  |   |   |
|  | **TOTAL MISSION & OUTREACH** | 59,204 | 70.08% | 84,480 |
|  |  |  |  |  |
|  | **TOTAL EDUCATION & CHILDREN** | 9,962 | 49.93% | 19,950 |
|  |  |   |   |   |
|  | **TOTAL YOUTH & FAMILY MINISTRIES** | 18,693 | 99.17% | 18,850 |
|  |  |  |  |  |
|  | **TOTAL CHRISTIAN LIFE** | 59,921 | 110.97% | 54,000 |
|  |  |   |   |   |
| **TOTAL PROGRAM MINISTRIES** | **171,320** | **85.68%** | **199,955** |
|  |  |  |  |  |
|  | **SUSTAINING/BUSINESS MANAGEMENT** |  |  |  |
|  | Stewardship & Online Giving | 12,433 |  | 9,325 |
|  | Bank Fees, Insurance, Payroll Processing | 42,742 |  | 48,700 |
|  | Office Support, Computer/Network, Council | 33,143 |  | 30,637 |
|  | Communications, Printing, Publishing, Mailings | 41,893 |  | 40,060 |
|  | **TOTAL BUSINESS MANAGEMENT** | 130,211 | 101.16% | 128,722 |
|  |  |  |  |  |
|  | **PROPERTIES & BUILDINGS** |  |  |  |
|  | Utilities/Assessments | 68,578 |  | 73,000 |
|  | Cleaning & Maintenance | 26,427 |  | 22,000 |
|  | Grounds & Parking Lots | 25,054 |  | 20,550 |
|  | HVAC, Lighting & Security, Vehicles | 9,472 |  | 13,350 |
|  | Mortgage & Building Projects/Improvements | 75,108 |  | 77,452 |
|  | **TOTAL PROPERTIES & BUILDINGS** | 204,639 | 99.17% | 206,352 |
|  |  |  |  |  |
| **TOTAL SUSTAINING MINISTRIES** | 334,849 | 99.93% | 335,074 |
|  |  |  |  |  |
| **TOTAL EXPENSES** | **1,623,610** | **98.10%** | **1,655,000** |
|  |  |  |  |  |
| **RECEIPTS OVER/UNDER EXPENSES** | **-29,112** |  | **-60,000** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Roseville Lutheran Church** |  |  |  |  |  |
| **July 2018 Month-End Financial Summary** |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |   |
| **Church Operations 2018-2019** | **Prior Year** |
|  |  |   |  |  |   | 2017 | 2017-2018 |
|  | Jul | Jul | YTD | YTD | YTD | Jul | YTD |
|   | Actual | Budget | Actual | Budget | Variance | Actual | Actual |
|   |  |   |  |  |   |  |   |
| Offering | 94,730 | 105,928 | 94,730 | 105,928 | **-11,198** | 103,786 | 103,786 |
| Other receipts | 6,288 | 7,335 | 6,288 | 7,335 | -1,046 | 5,645 | 5,645 |
| **Total Receipts** | 101,018 | 113,263 | 101,018 | 113,263 | -12,245 | 109,431 | 109,431 |
| **Expenses**  | 119,379 | 124,973 | 119,379 | 124,973 | -5,595 | 119,415 | 119,415 |
|  |  |   |  |  |   |  |   |
| **Net** | -18,360 | -11,710 | **-18,360** | -11,710 | -6,650 | -9,984 | -9,984 |
|  |   |   |   |   |   |   |   |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Number of Givers 2018-2019** | **Prior Year** |  |
|  | July | YTD through July | 2017-18 YTD Thru July |  |
|   | # Givers | Avg Giving | # Givers | Avg Giving | # Givers | Avg Giving |  |
|   |  |  |   |   |  |   |  |
| **General Fund** | 441 |  $ 208  | 441 |  $ 208  | 449 |  $ 210  |  |
| **Bldg Designated** | 76 |  $ 79  | 76 |  $ 79  | 72 |  $ 63  |  |
| **Mission & Outreach** | 20 |  $ 104  | 20 |  $ 104  | 10 |  $ 554  |  |
| **Memorials/Estate** | 4 |  $ 604  | 4 |  $ 604  | 0 |  $ -  |  |
| **Other Designated** | 5 |  $ 50  | 5 |  $ 50  | 4 |  $ 38  |  |
| **EF/Love Lights** | 0 |  $ -  | 0 |  $ -  | 0 |  $ -  |  |
| **All Other** | 3 |  $ 29  | 3 |  $ 29  | 0 |  $ -  |  |
|  |  |   |  |   |   |   |  |
| **Total** | 455 |  $ 225  | 455 |  $ 225  | 509 |  $ 230  |  |
|  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |
| **Fund Balances 7/31/2018** |   |   |   |   |  |  |
|   |  |  |  |  |   |  |  |
| **Available Cash & Short-Term Investments** |  683,739  |  |  |  |
|   |  |  |  |  |   |  |  |
| **Designated/Restricted Funds:** |  |  |  |   |  |  |
|   | Building Fund |  |  69,507  |   |  |  |
|   | Building Fees |  |  7,423  |   |  |  |
|   | Mission & Outreach |  |  33,207  |   |  |  |
|   | Kitchen Fund |  |  25,135  |   |  |  |
|   | Memorials |  |  |  29,989  |   |  |  |
|   | Matching Funds |  |  4,000  |   |  |  |
|   | Estate Gifts |  |  |  342,206  |   |  |  |
|   | Other Funds |  |  193,567  |   |  |  |
|   | **Total Designated/Restricted** |  **705,033**  |  |  |  |
|   |  |  |  |  |   |  |  |
| **Child Care:** |  |  |  | Current Yr | **-161** |  |  |
|  |  |  |  |  |  |  |  |
| **Preschool:** |  |  |  | Current Yr | **-2,740** |  |  |
|  |  |  |  |  |  |  |  |
| **Operating Fund:** |  |  |  | Current Yr | **-18,360** |  |  |
|   |   |   |   |   |   |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Endowment Fund** |   |   |   |   |  |  |
|   | Cash |  |  | -435 |   |  |  |
|   | Investments |  |  | 491,654 |   |  |  |
|   | **Total** |   |   |   | **491,219** |  |  |

|  |  |  |
| --- | --- | --- |
| ***Roseville Lutheran Church Statement of Operations FY 2018-2019*** |  |  |
|  | ***As of July 31, 2018*** |  |  |  |
|  |  |  | **Var. Actual** |  |
|  |  | **Actual** | **to YTD** | **YTD** |
|  |  | **YTD** | **Budget %** | **Budget** |
|  |  |  |  |  |
|  | **RECEIPTS** |  |  |  |
|  | Total Offerings | 94,730 | 89.43% | 105,928 |
|  | Other Income & Receipts | 6,288 |  | 7,335 |
| **TOTAL RECEIPTS** | **101,018** | **89.19%** | **113,263** |
|  |  |  |  |  |
|  | **BUSINESS EXPENSE & COMPENSATION** |  |  |  |
|  | Staff Salaries | 70,527 |  | 77,100 |
|  | Staff Benefits | 17,156 |  | 17,951 |
|  | Business Expense | 906 |  | 867 |
| **TOTAL BUSINESS EXPENSES & COMPENSATION** | 88,589 | 92.36% | 95,917 |
|  |  |  |   |   |
|  | **TOTAL WORSHIP & PRAYER** | 169 | 32.77% | 516 |
|  |  |  |   |   |
|  | **TOTAL MISSION & OUTREACH** | 5,666 | 95.54% | 5,930 |
|  |  |  |  |  |
|  | **TOTAL EDUCATION & CHILDREN** | 0 | 0.00% | 46 |
|  |  |   |   |   |
|  | **TOTAL YOUTH & FAMILY MINISTRIES** | 600 | 100.00% | 600 |
|  |  |  |  |  |
|  | **TOTAL CHRISTIAN LIFE** | 5,243 | 99.84% | 5,252 |
|  |  |   |   |   |
| **TOTAL PROGRAM MINISTRIES** | **11,678** | **94.61%** | **12,344** |
|  |  |  |  |  |
|  | **SUSTAINING/BUSINESS MANAGEMENT** |  |  |  |
|  | Stewardship & Online Giving | 576 |  | 775 |
|  | Bank Fees, Insurance, Payroll Processing | 4,200 |  | 3,701 |
|  | Office Support, Computer/Network, Council | 3,196 |  | 2,866 |
|  | Communications, Printing, Publishing, Mailings | 2,921 |  | 1,998 |
|  | **TOTAL BUSINESS MANAGEMENT** | 10,893 | 116.64% | 9,340 |
|  |  |  |  |  |
|  | **PROPERTIES & BUILDINGS** |  |  |  |
|  | Utilities/Assessments | 6,355 |  | 5,530 |
|  | Cleaning & Maintenance | 1,104 |  | 1,233 |
|  | Grounds & Parking Lots | 346 |  | 202 |
|  | HVAC, Lighting & Security, Vehicles | 414 |  | 408 |
|  | Mortgage & Building Projects/Improvements | 0 |  | 0 |
|  | **TOTAL PROPERTIES & BUILDINGS** | 8,219 | 111.47% | 7,373 |
|  |  |  |  |  |
| **TOTAL SUSTAINING MINISTRIES** | 19,112 | 114.36% | 16,712 |
|  |  |  |  |  |
| **TOTAL EXPENSES** | **119,379** | **95.52%** | **124,973** |
|  |  |  |  |  |
| **RECEIPTS OVER/UNDER EXPENSES** | **-18,360** |  | **-11,710** |

Council Report

Senior Pastor, Lauren Wrightsman

September 2018

 **Action Items in Progress / Pending**

**1) Worship and Music Task Force (presentation by committee)**

The Task Force has been meeting regularly since the beginning of April 2018. The Task Force, in their charter was given the task to:

1. Explore and evaluate our current worship and music opportunities
2. Designate areas to be sustained that support our vision and mission
3. Seek out opportunities to launch new initiatives
4. Designate areas that need to be released
5. Present findings and suggestions to RLC council

**The Task Force is now in a position to present an update to the council and provide some recommendations. We would like to present these findings at our September council meeting (Thursday, September 20)**

* Main recommendation to consider: Ending the 5:00 p.m. Saturday service
	+ This service has seen the greatest decline in worship attendance.
	+ Many of the routine members that were the core of this service are now saints in heaven.
	+ A decrease in resources has necessitated this change in worship opportunity.
	+ The committee recommends ending the 5:00 service on Saturday, November 17, 2018. This gives ample time for us to prepare attendees for the shift as well as have a “closing worship” to celebrate this area of ministry.

**2) 2018/2019 Budget**

**3) Council / Chair / Committee meetings (CCC)**

In an effort to better communicate our strategic plans and initiatives I am proposing adding 3-4 “Council/Chair/Committee” meetings throughout the year. These meetings would be held on our regular council dates and with the following agenda:

* 6:30 – 6:35 p.m
	+ Welcome and devotions
* 6:35 – 6:45 p.m.
	+ Senior Pastor and Council President updates / remarks
* 6:45 – 7:15 p.m.
	+ Ministry Focus presentation (i.e., Stewardship, Mission and Outreach)
* 7:15 – 7:30 p.m.
	+ Time for questions, comments, updates from all committees
* 7:30 p.m.
	+ Council meeting begins

**Proposed Council and CCC meeting dates 2018 - 2019:**

**Tuesday, August 14** @ 7:00 p.m.

**Thursday, September 20**

 CCC event 6:30 - 7:30 p.m.

 Council @ 7:30 p.m.

**Thursday, October 18** @ 7:00 p.m.

**Thursday, November 15** @ 7:00 p.m.

**Thursday, December 20** @ 7:00 p.m.

**Thursday, January 17**

 CCC event 6:30 - 7:30 p.m.

 Council @ 7:30 p.m.

**Thursday, February 21** @ 7:00 p.m.

**Thursday, March 21** @ 7:00 p.m.

**Thursday, April 11** @ 7:00 p.m.

 (Thursday, April 18 is Maundy Thursday)

**Thursday, May 16**

 CCC event 6:30 - 7:30 p.m.

 Council @ 7:30 p.m.

**4) Campus Improvements Task Force**

 Work is underway on the roof. Other areas are also being considered as Long Term projects.

**5) One Community – One Worship**

* **One Community – One Worship – Sunday, October 14th at 10:00 a.m.**
	+ At the suggestion of the WMTF (Worship and Music Task Force) we explored times when we can come together for one worship throughout the year. Sunday, October 14th is our Stewardship Celebration and we are inviting all members to join us for worship at 10:00 a.m. to rejoice in the gifts we have been given through a gracious and generous God. Brunch will be served in the commons immediately after worship.

**6) Stewardship Committee**

Our stewardship committee continues to meet regularly to coordinate and plan our ongoing stewardship efforts. A couple of highlights:

* **Continued planning for our fall stewardship drive (September 30 – October 14)**
* **Exploration of mutual conversation between** **Stewardship / Endowment / Finance**

**7) Budget Requirements (if any)**

none

 **Council Report**

Staff Member name: **Pastor Sara Spohr**

Date: **September  2018**

Action Items in Progress / Pending

1. Mission Sunday - on the weekend of September 15/16 we will be focusing on Mission and Outreach in the worship services and in the commons.  This is an important weekend for us to communicate to the congregation our commitment and focus as a congregation to serving in our community.  The 7 key partnerships that we engage in locally will be featured, Bridging, Central Park Elementary, Feed My Starving Children, Keystone Community Services, Loaves and Fishes, Project Home and Our Neighbors and Me.  Most importantly each of these organizations will have opportunities for people to sign up to be engaged as a volunteer. Volunteer opportunities are available at all levels, ankle deep, knee deep, and heart deep. I think this weekend will give our people some important language and inspiration to connect serving to their faith and to our mission and vision as a church community.
2. Fall CYF Programing - Cornerstone started last week, Leader Training and High School Youth programing began this week, and next week Confirmation begins.  The CYF staff have workd diligently to plan for programing, recruit and train leaders, make programs safe for our youngest kids, and to design curriculum and opportunities that are engaging for our youth.  It's going to be a great year. If you see Julie Hanson, Abby Matter, or Michael Jordan around this place, thank them. They turned from a busy summer of trips and camps right to the planning of fall programing.  They work hard and they care about the faith of our kids. We are blessed to have such capable staff on this ministry team.
3. Worship Planning - I am working now to create themes for worship during January/February and during Lent.  I am collaborating with several other churches for the January/February theme of “Why Jesus?” For various reasons, many people today shy away from the name of Jesus.  They are comfortable with God, with faith, even with grace - but the name of Jesus is tricky. This theme “Why Jesus?” will help to give us language to talk about this central figure of our faith in a way that is authentic and meaningful.  Second, we are working to create a Lent theme on unity. We say we envision a “community united by grace,” but what does unity look like in this very black and white world. Can I be unified with someone I disagree with? I envision this Lent focusing on ways that we are more alike than different.  It will be important for us to both celebrate those often forgotten similarities, while at the same time challenging ourselves to listen careful to those with whom we may disagree and learn from our differences.
4. We have had a number of funerals during the last part of the summer and into September.  Our church staff and volunteers do a really beautiful job of caring for families during this difficult time.  Recently, we have added another level of care for these families. We are now sending out a grief brochure to our families.  These brochures include helpful thoughts on grief, inspirational quotes, and ideas for marking death anniversaries. They are sent out to a family 1 month, 3 months, 6 months, 9 months, 11 months, and 13 months after a death.  I think this is an important way that we can stay in touch with families and acknowledge that just because a funeral is over, grief continues.

Item needing council approval

1. Mission and Outreach special appeals request. (handed out at August meeting)  These have been seen and discussed by the Stewardship team and now need council approval.

**Department Name: Campus Report**

Prepared By: David Booms, Church Administrator

Date : September 13, 2018

Summary of activities that have occurred since the last monthly report.

* New Interactive whiteboard installed in room 40.
* McPhillips Bros signed as the contractor for re-roofing
* Pre Construction meeting held with McPhillips on Sept 12. Construction to begin on Sept 17
* Part time custodians have been moved from days to evenings in order to provide assistance with activities.
* Forensic Study of the building and equipment has been completed and trned over to the Campus Improvements task force.
* An energy audit of the building and equipment has been completed and trned over to the Campus Improvements task force.

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Summary of upcoming events, or issues that the Church Council should be aware of:

* Roof construction to begin on Sept 17 and will take 2-3 weeks to complete, weather permitting.

**Department Name: Hospitality**

Prepared By: Connie Marchio

Date : September 11th,2018

**Summary of activities that have occurred since the last monthly report:**

Rally Sunday went well; we had a smaller event on the Saturday before. The guest that worship at Saturday night service had an opportunity to be involved in the Sunday festivities. The count in the service was approximately 50 guest of those we feed around 30 people .The Sunday service was a little lighter than normal but the guest count for food service for all services were close to 600.

I was allowed to put out free will donations vases and that received $610.00 for both Saturday and Sunday which offset my total expenses.

I have begun selling tickets for the next big paid event (Evening in Tuscany) as of this date we are almost halfway there, which i consider doing well.

**Summary of upcoming events, or issues that the Church Council should be aware of:**

The next event is the Sunday breakfast for stewardship; paid event.

This coming Sunday I will be demonstrating at a sauce making class, this is following the special ask that took place a few months ago. I will be cooking and demonstrating for 30 people, this will be following the Sunday service.

We are now moving forward with several events and my hope is that they will be paid events and not “on the church”, as this is important and I am more than happy to do it for the church it does not promote a healthy budget for the General Fund.

Does the group have any questions, or concerns to bring to the Council? Is there anything the Council can do to assist the group? No

Thank you for letting me serve you, Connie Marchio, Hospitality

**Department Name: Communications**

Prepared By: Daniel Pederson, Communications Manager

Date : September 10, 2018

Summary of activities that have occurred since the last monthly report.

* Sept-Oct-Nov Table produced, mailed
* New bulletin announcements “Update” design debuted on Rally weekend. Emphasizing weekly story, and supporting the narrative budget areas
* New banners for “Check In” and to support “Comm YOU nity” theme.
* Website Calendar now reflects our building calendar (Service U). This is a big step forward in coordinating our scheduling system and public (website) calendar, and streamlines our workflow.
* Stewardship Campaign (Mission Advancement) is upon us. Invitations and Postcards designed, produced and about to be mailed out to congregation.

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Summary of upcoming events, or issues that the Church Council should be aware of:

* **Sunday, Ocotober 14 = ONE Worship Service at 10:00 am, Brunch follows. Stewardship Celebration.** (Emphasis on Invitation, being a part of this  Community United by Grace.) We hope that leadership (Exec, Council, Committees) folks are all on board to support our annual campaign, are themselves Sustainers, and can be prepared to advocate for that to others. Some supporting info will be available at the Thursday, Sept. 20 all-committee meeting.
* In addition to the weekly story in the Update, we are working on calendaring out stories and selected events over the year to highlight on the website and through our Facebook and eBlast.
* Planning opportunities to collect stories, photos, video for future use.
* Looking forward to attending “Engaging Generations Through Generosity” a workshop sponsored by Thrivent on Sept. 27.

**ROSEVILLE LUTHERAN CHURCH**

MONTHLY MINISTRY TEAM AND COMMITTEE LIAISON REPORT

Date of Church Council meeting: September 20, 2018

Committee or Ministry Team Name: Children’s Ministry – summer summary

Prepared By: Mary Peterson

Summary of topics discussed, and activities that have occurred since the last meeting:

* Over the summer we updated the Nursery, with fresh paint on the walls, painted the woodwork white, new sink and counter-top.  It looks nice and welcoming now for families that use it!  Funds were used from a generous gift that was given to us for the upgrades.
* Parents Morning Out, our child play group for kids ages 1-5 years, meets M-F in the nursery from 9-noon and is almost full for each of the days.  Families must sign up for the specific days they want to attend and pay for the days they sign up for. This is a big community outreach for us, as most of the families are not from our church.  This is a money maker for us, and a great way to reach some of the families in the neighborhood.
* We implemented a new automated Check In system for Cornerstone, Luther League and Devos and Donuts on Sundays and that is going very well.  All kids in Cornerstone must be checked in by an adult.  They get a nametag and also a Child Pick Up receipt that must be presented to the child's teacher when parents pick up their kids.  It is a safety measure and also streamlines our attendance tracking.  I can now know who was here on a Sunday and who has missed for 3 weeks in a row, so can contact the family and check in more regularly.  This was a huge undertaking, and many hours of trial runs and programming was done by Michael Jordan and Laurel Hofeldt to make sure it worked well for Kick off.  This system will be used not only for Cornerstone and our other Sunday morning programming, but Confirmation and potentially our Preschool and Parents Morning Out.  The older kids only get a nametag, not the child pick up piece.
* Cornerstone kicked off on Sept 9th and is going well.  We have 145 kids enrolled and almost 50 volunteers.  We welcomed many new families this year at all different age levels.  Preschool ages is usually when we get new families, but this year we also welcomed other elementary ages as well.

Summary of upcoming events, or issues that the Church Council should be aware of:

* This Sunday is our 3rd Grade Bible Workshop, part 1 of 2 that we offer for 3rd graders and their parents.  We have 20 kids this year, which is lower than other years, but that grade has been less kids than other grades all along.  Bibles will be presented to the 3rd graders in worship on Sunday, Sept 30th at either service (whichever one they normally attend).

Does the group have any questions, or concerns to bring to the Council? Is there anything the Council, or staff can do to assist the group?

**ROSEVILLE LUTHERAN CHURCH**

MONTHLY MINISTRY TEAM AND COMMITTEE LIAISON REPORT

Date of Church Council meeting: September 20, 2018

Committee or Ministry Team Name: Adult Education Ministry

Members Present: Georgia, Mary S., Wanda, Mary E., Lon, Jim, Sara (Pastor), Beth (liaison)

Prepared By: Beth Jacobson

Date of the last meeting: September 6th, 2018

Summary of topics discussed, and activities that have occurred since the last meeting:

1) a. The charter is in the process of being updated (by the chair).

b. Filled in a few more empty spots on the 2019 calendar or made adjustments based on speaker availability. Members are planning and looking ahead to the 2019-2020 calendar. A few examples:

* Current: Bible Study: Genesis and Exodus by Mark Throntveit from Luther Sem.
* February 3rd 2019, Pastor Sara will talk about a relevant topic discussed with youth on faith & science.
* ONAM (Our neighbors and me) Dates in April/May set for Karen McKinney.

c. In a nutshell, cool things are being planned for the church.

Summary of upcoming events, or issues that the Church Council should be aware of:

1) a. None

Does the group have any questions, or concerns to bring to the Council? Is there anything the Council, or staff can do to assist the group?

 a. The charter says to file electronically with the Council President so FYI.

**ROSEVILLE LUTHERAN CHURCH**

MONTHLY MINISTRY TEAM AND COMMITTEE LIAISON REPORT

Date of Church Council meeting: September 20, 2018

Committee or Ministry Team Name: Life Ministry

Members Present: NA—Next meeting is scheduled for September 23, 2018 at 10:00am

Prepared By: Beth Jacobson

Date of the last meeting: July 24, 2018

Summary of topics discussed, and activities that have occurred since the last meeting:

1)

 a. First meeting during the 10:10 hour to get members of RLC interested in forming a few book clubs/studies. Some titles were suggested and the committee’s next meeting will focus on keeping the momentum going so we can get the groups started soon and before we hit Advent/Christmas.

 b. Bowling event happened on a Sunday afternoon to start possible groups/leagues with other churches in the Roseville community.

 c. The charter should be updated and will be forthcoming.

Summary of upcoming events, or issues that the Church Council should be aware of:

1) a. Flu Shot clinic is this Sunday, September 23rd from 8:30-12:30pm

 b. Upcoming events:

* Progressive Dinner event on Oct. 13th 5-10pm
* *An Evening in Tuscany: A Culinary Excursion* dinner on Oct. 26th –Tickets on sale now.

Does the group have any questions, or concerns to bring to the Council? Is there anything the Council, or staff can do to assist the group?

* 1. None