

- 1) Call to Order by Jessica Henry at 7:03 pm
- 2) Quorum established.
  - a) Members present: Rebecca Field, Kevin Hansen, Jessica Henry, Heather Awad, Joe Zeigler, Scott Roste, Carrie Hefte Hanton, Heidi Larson, Mary Peterson
  - b) Members absent:
  - c) RLC staff present: David Booms, Lauren Wrightsman, Rebecca Bedner-Faris, Chris Hagen,
  - d) Others present: KJ Bach
- 3) Approval of Agenda
  - a) Motion to approve by Mary Peterson. Second. Approved.
- 4) Constitution & Bylaw Task Force presentation
- 5) Approval of prior month's minutes
  - a) 4/15/21 - Motion to approve by Carrie Hefte-Hanton. Second. Approved.
- 6) Monthly Staff Reports
  - a) Finance – Laurel Hofeldt [2]
  - b) Senior Pastor – Lauren Wrightsman [5]
  - c) Interim Associate Pastor – Chris Hagen [7]
  - d) Church Administrator – David Booms [8]
  - e) Volunteer and Care Ministries – Diane Sell [11]
  - f) Development – Rebecca Bedner-Faris [13]
- 7) Committee Reports
  - a) Mission & Outreach – Heather [14]
  - b) Endowment – Carrie [16]
  - c) Children – Mary [19]
  - d) Youth & Family – Kevin [21]
  - e) Adult Ed – Heidi [24]
  - f) Nominating – Rebecca
- 8) Items for Discussion
  - a) Opportunities for Council members to help the Inclusion Task Force [25]
- 9) New Business
  - a) Vote on Endowment Committee's grant recommendations  
Motion to approve by Mary Peterson. Second. Approved.
- 10) Upcoming dates
- 11) Headlines [28]
- 12) Adjournment
  - a) Motion to adjourn by Heather Awad. Second. Approved
- 13) Closing prayer

## May 2021 Council Report

Laurel Hofeldt, Director of Finance and Data

- April Month-End Financial Summary and Statement of Operations are attached.
  - Fiscal year-to-date total offering is \$8,242 below budget. Total Receipts are \$75,159 below budget. pRAISE RLC seed and matching gifts of \$52,181 in April reduced our offering deficit significantly.
  - Fiscal year-to-date expenses are \$136,909 below budget due to staffing vacancies and programming not having returned in-person to date.
  - As of April 30<sup>th</sup>, we are \$61,750 ahead of our anticipated budget position.
- The second Payroll Protection Program Loan funds of \$251,567 have been received and are recorded as a liability on the Statement of Financial Position.
- Forgiveness Application #1 is in progress (to be submitted to North Star Bank by May 31<sup>st</sup>) along with the application for Employee Retention Credits for 2020 and 2021.
- Kelly Birkmaier began as the part-time (15 hours/week average) Bookkeeper on May 3<sup>rd</sup>. She is a joy to work with and an incredible asset to the finance office staff! Kelly will process all contributions and other accounts receivable, work with our weekly counting teams once they are back in-person, and assist with bank reconciliations, contributions statements, and financial reporting.
- pRAISE RLC was a wonderful, exhausting whirlwind, raising over \$115,000 in 100 hours. Once all gifts are posted in May I will have additional details to report.

**Roseville Lutheran Church**  
**April 2021 Month-End Financial Summary**

| Church Operations 2020-2021 |               |               |                 |               |               |                              | Prior Year Comparison      |  |
|-----------------------------|---------------|---------------|-----------------|---------------|---------------|------------------------------|----------------------------|--|
|                             | Apr<br>Actual | Apr<br>Budget | Apr<br>Variance | YTD<br>Actual | YTD<br>Budget | YTD<br>Variance<br>to Budget | 2019-2020<br>YTD<br>Actual | Current YTD<br>Actual vs<br>Prior YTD Actual |
| General Offering            | 83,224        | 89,346        | -6,122          | 963,878       | 992,077       | 13,201                       | 1,033,458                  | -69,580                                      |
| Loose Offering              | 0             | 700           | -700            | 164           | 6,500         | -6,336                       | 12,447                     | -12,283                                      |
| pRAISE RLC!                 | 52,181        | 0             | 52,181          | 59,828        | 20,000        | 39,828                       | 0                          | 59,828                                       |
| Other Offering              | 18,071        | 23,292        | -5,221          | 104,381       | 117,917       | -13,536                      | 114,801                    | -10,421                                      |
| Total Offering              | 153,476       | 113,338       | 40,138          | 1,128,251     | 1,136,493     | -8,242                       | 1,160,706                  | -32,455                                      |
| Other receipts              | 1,199         | 15,129        | -13,930         | 21,875        | 88,792        | -66,917                      | 106,453                    | -84,578                                      |
| Total Receipts              | 154,676       | 128,467       | 26,208          | 1,150,126     | 1,225,285     | -75,159                      | 1,267,160                  | -117,033                                     |
| Compensation & Staff        | 97,526        | 105,864       | -8,338          | 878,656       | 976,280       | -97,624                      | 953,983                    | -75,327                                      |
| Program Ministries          | 10,752        | 16,239        | -5,487          | 117,328       | 139,730       | -22,402                      | 166,502                    | -49,174                                      |
| Business Management         | 11,268        | 12,057        | -790            | 108,027       | 122,104       | -14,077                      | 112,023                    | -3,996                                       |
| Property & Building         | 30,316        | 17,571        | 12,745          | 158,720       | 161,525       | -2,806                       | 168,090                    | -9,370                                       |
| Total Expenses              | 149,861       | 151,731       | -1,869          | 1,262,730     | 1,399,639     | -136,909                     | 1,400,597                  | -137,867                                     |
| Net                         | 4,814         | -23,264       | 28,078          | -112,604      | -174,354      | 61,750                       | -133,437                   |  |

| Number of Givers 2020-2021 |                 |            |                             |            | Prior Year                       |            |
|----------------------------|-----------------|------------|-----------------------------|------------|----------------------------------|------------|
|                            | Apr<br># Givers | Avg Giving | YTD through Apr<br># Givers | Avg Giving | 2019-20 YTD Thru Apr<br># Givers | Avg Giving |
| General Fund*              | 296             | \$ 279     | 570                         | \$ 1,749   | 752                              | \$ 1,455   |
| Bldg Designated            | 36              | \$ 65      | 71                          | \$ 430     | 101                              | \$ 497     |
| Spring Campaign            | 42              | \$ 1,242   | 52                          | \$ 1,141   | 37                               | \$ 1,329   |
| Lent/Easter Offering       | 104             | \$ 138     | 134                         | \$ 136     | 161                              | \$ 133     |
| FMSC                       | 2               | \$ 1,125   | 4                           | \$ 738     | 41                               | \$ 125     |
| Other M&O                  | 9               | \$ 152     | 104                         | \$ 411     | 136                              | \$ 256     |
| Memorials/Estate           | 0               | \$ -       | 32                          | \$ 99      | 40                               | \$ 1,737   |
| Other Designated           | 3               | \$ 3,363   | 105                         | \$ 404     | 251                              | \$ 139     |
| Endowment Fund             | 0               | \$ -       | 50                          | \$ 305     | 70                               | \$ 205     |
| All Other                  | 0               | \$ -       | 26                          | \$ 42      | 10                               | \$ 63      |
| Total                      | 369             | \$ 448     | 669                         | \$ 1,812   | 859                              | \$ 1,614   |

\*General Offering, Special Gifts to Budget, Loose Offering, Initial Envelope Offering;  
does not include Building Fund Offering used to pay mortgage

| Fund Balances 04/30/2021                |                     |
|---|---------------------|
| Available Cash & Short-Term Investments | 841,199             |
| Designated/Restricted Funds:            |                     |
| Building Fund                           | 15,266              |
| Mission & Outreach                      | 70,207              |
| Kitchen Fund                            | 22,750              |
| Memorials                               | 39,088              |
| Matching Funds                          | 3,000               |
| Estate Gifts                            | 105,992             |
| Other Funds                             | 193,094             |
| Total Designated/Restricted             | 449,397             |
| Child Care:                             | Current Yr -29,611  |
| Preschool:                              | Current Yr 43,808   |
| Operating Fund:                         | Current Yr -112,604 |

| Endowment Fund |         |
|----------------|---------|
| Cash           | 697     |
| Investments    | 644,342 |
| Total          | 645,039 |

**Roseville Lutheran Church Statement of Operations FY 2020-2021**  
**As of April 30, 2021**

|   | Actual<br>YTD    | Var. Actual<br>to YTD<br>Budget % | YTD<br>Budget    |
|---|------------------|-----------------------------------|------------------|
| <b>RECEIPTS</b>                                   |                  |                                   |                  |
| Total Offerings                                   | 1,128,251        | 99%                               | 1,136,493        |
| Other Income & Receipts                           | 21,875           |                                   | 88,792           |
| <b>TOTAL RECEIPTS</b>                             | <b>1,150,126</b> | <b>94%</b>                        | <b>1,225,285</b> |
| <b>BUSINESS EXPENSE &amp; COMPENSATION</b>        |                  |                                   |                  |
| Staff Salaries                                    | 727,150          |                                   | 793,653          |
| Staff Benefits                                    | 145,387          |                                   | 176,482          |
| Business Expense                                  | 6,118            |                                   | 6,145            |
| <b>TOTAL BUSINESS EXPENSES &amp; COMPENSATION</b> | <b>878,656</b>   | <b>90%</b>                        | <b>976,280</b>   |
| <b>TOTAL WORSHIP &amp; PRAYER</b>                 | <b>21,828</b>    | <b>122%</b>                       | <b>17,900</b>    |
| <b>TOTAL MISSION &amp; OUTREACH</b>               | <b>61,043</b>    | <b>98%</b>                        | <b>62,338</b>    |
| <b>TOTAL EDUCATION &amp; CHILDREN</b>             | <b>5,068</b>     | <b>47%</b>                        | <b>10,792</b>    |
| <b>TOTAL YOUTH &amp; FAMILY MINISTRIES</b>        | <b>2,913</b>     | <b>19%</b>                        | <b>15,400</b>    |
| <b>TOTAL CHRISTIAN LIFE</b>                       | <b>26,476</b>    | <b>80%</b>                        | <b>33,300</b>    |
| <b>TOTAL PROGRAM MINISTRIES</b>                   | <b>117,328</b>   | <b>84%</b>                        | <b>139,730</b>   |
| <b>SUSTAINING/BUSINESS MANAGEMENT</b>             |                  |                                   |                  |
| Stewardship & Online Giving                       | 14,144           |                                   | 15,687           |
| Bank Fees, Insurance, Payroll Processing          | 29,640           |                                   | 41,183           |
| Office Support, Computer/Network, Council         | 30,479           |                                   | 32,745           |
| Communications, Printing, Publishing, Mailings    | 33,765           |                                   | 32,488           |
| <b>TOTAL BUSINESS MANAGEMENT</b>                  | <b>108,027</b>   | <b>88%</b>                        | <b>122,104</b>   |
| <b>PROPERTIES &amp; BUILDINGS</b>                 |                  |                                   |                  |
| Utilities   | 55,645           |                                   | 59,675           |
| Cleaning & Maintenance                            | 24,639           |                                   | 24,883           |
| Grounds & Parking Lots                            | 5,693            |                                   | 16,351           |
| HVAC, Lighting & Security                         | 12,524           |                                   | 8,366            |
| Mortgage & Building Projects/Improvements         | 60,219           |                                   | 52,250           |
| <b>TOTAL PROPERTIES &amp; BUILDINGS</b>           | <b>158,720</b>   | <b>98%</b>                        | <b>161,525</b>   |
| <b>TOTAL SUSTAINING MINISTRIES</b>                | <b>266,747</b>   | <b>94%</b>                        | <b>283,629</b>   |
| <b>TOTAL EXPENSES</b>                             | <b>1,262,730</b> | <b>90%</b>                        | <b>1,399,639</b> |
| <b>RECEIPTS OVER/UNDER EXPENSES</b>               | <b>-112,604</b>  |                                   | <b>-174,354</b>  |

**1) Staffing**

**Associate Pastor**

We are beginning the work of discerning what type of ministry will be needed at RLC in an Associate Pastor position. This work is being done by the MSP (Ministry Site Profile Task Force) alongside Pastor Chris and myself. If you haven't yet, please fill out the survey, found online at: <https://www.surveymonkey.com/r/RLCMINISTRY>

**Campus Manager**

Position has been posted

**Finance office**

Bookkeeping position - hired

**2) Task Force Work** - See Pastor Chris' report for updates

**The CBTF** (Constitution and Bylaw Task Force) - reporting at May Council meeting

**Ministry Site Profile** - survey active

**Inclusion Task Force** - working on a speaker series for Fall 2021

**3) Community Conversations**

- Next Community Conversation will be held in July 2021 as a prelude to our Annual Meeting (August 15th)

**4) Annual Meeting**

- Set your calendars for Sunday, August 15th at 10:30 am.
- Will be held in the Worship Center (pre-registration and masking required)
- Will also be livestreamed

**5) Change in worship hours: 9:00 and 10:30 a.m.**

Working with staff and committees to coordinate

- RLC kids will be available at both services. Kids will begin worship in the Worship Center, be led out after Storytime, and join us again at the offering
- Adult Education "hour" is at 10:30 a.m. in the Social Hall
- The Social Hall is available for other education events at 9:00 a.m.
- Room 40 is also set aside for other educational events at both hours

**6) In-person worship plans**

- Due to the recent CDC guidance regarding masks, Pastor Lauren sent a letter out to the congregation reiterating that masks will still need to be worn during worship
- We are follow the “choose 2 out of 3” approach for now as we await more vaccinations within our population: 1) Outdoor 2) Social distancing 3) masks. We understand that there are some in our community that have been unable to receive vaccinations, (children especially)
- Summer worship schedule: June 1 - Labor Day weekend
  - 1st Sunday of the month: Drive-in worship at 9:00 a.m. with Holy Communion. Online continues
  - 2nd, 3rd, 4th and 5th Sundays - 9:00 a.m. in-person, indoor worship. Pre-registration required. Masks and social distancing required. Online worship continues. Holy Communion on the 1st and 3rd Sundays of the month
- Fall schedule: 9:00 and 10:30 a.m. in person. We will consider lifting the pre-registration as we move closer to the date
- Will being livestreaming our 9:00 a.m. service in June / July 2021

## **7) pRAISE RLC “Love Lives” - Sunday, May 2 - Thursday, May 6**

- Thank you! We had a successful campaign!

## **8) Working on 2021/2022 Annual budget**

## **Interim Associate Pastor Report to Council**

Chris Hagen

May 20, 2021

### ***Constitution and Bylaws Task Force***

Constitution updates are being presented at this council meeting. There are a couple of decisions the council has to make before the constitution is ready for member review.

This task force was also to “develop a comprehensive and cohesive organizational framework that can reimagine our work as the church for the 21st century.” This refers specifically to current constitution Article XV and Bylaw Section VI, and proposed constitution Chapter 14. The Development Strategy Task Force from 2 years ago identified these ministry areas:

- Membership
- Finance
- Facilities and Operations
- Congregational Ministries
- Community Outreach
- Care Ministry

The CBTF recommends that these areas remain organizationally fluid for the time being until there is clarification on what constitutes committees, task forces and teams, and clarification on the broader subject of RLC’s identity, purpose and role in the wider Roseville area.

The next objective for the CBTF is presenting the updates to members, encouraging discussion, and planning how to conduct a vote on the proposed amendments.

### ***Ministry Site Profile Task Force***

Member survey on three topics is underway: member engagement as restrictions ease, attitudes toward LGBTQ+ inclusion, attitudes toward racial justice. The survey results will inform the Ministry Site Profile section on “Mission, Purpose and Giftedness,” and will give direction to staff, the various justice teams and the Inclusion Task Force.

MSP TF work is nearly completed. A call committee can be formed to take over finalizing the Ministry Site Profile and to prepare for the call process.

### ***Reconciling in Christ Task Force (LGBTQ+ Inclusion Task Force)***

Three subgroups are working on youth programming, engaging with the community, and creating allies. Further work is waiting for results from the MSP TF survey that is underway.

### ***Other***

- Interim pastors have monthly meetings.
- Continuing education event with Mpls Area Synod interim pastors: the Rev. Dr. Troy M. Troftgruben, Associate Professor of New Testament at Wartburg, gave insights on the Gospel of John.
- St. Paul Area Synod Assembly, May 14 and 15.
- Regular duties of worship, meetings, writing, follow-up tasks.
- RLC staff is learning what adaptive change means for this congregation. I have been able to give insights to the topic.

## Monthly Report of Support Staff

Submitted by David Booms

May 12, 2021

### Administration

- We are hosting the Rsvl H.S. AP testing again this year.
- Hometouch monthly mailing sent out.
- Answered and directed calls
- Created zoom meeting link for RLC Reads
- Maintaining/updating the Shelby database with member changes
- Managing visitors to the office, directing calls, screening visitors for health and safety
- Assisting members with tech questions and registration issues
- Monitoring and ordering office supplies and maintenance of office equipment
- Monitoring COVID check-in sheets for visitors and staff
- Preparing and mailing grief brochures and sympathy cards
- Assisting CYF Staff in creating and sending out prayer postcards
- Assisted in signage for the RLC pRAISE block party
- Helped with printing and writing thank you notes for RLC pRAISE

Summary of upcoming events, or issues that the church council should be aware of:

- In-Person Service registrations are ready to go when needed
- Participating in the staff book reading and fall planning meeting

### Communications

Summary of activities that have occurred since the last monthly report.

- Continuing periodic mailings from Pastor Lauren, targeted for folks that may not be connecting online.
- Task Force support, communications, coordination with Pastor Chris Hagen
  - for Ministry Site Profile ([www.rosevillelutheran.org/purpose-gifts-mission](http://www.rosevillelutheran.org/purpose-gifts-mission) ),
  - Constitution and Bylaws Task Force ([www.rosevillelutheran.org/cbtf](http://www.rosevillelutheran.org/cbtf) )
  - LGBTQ+ Inclusion Task Force ([www.rosevillelutheran.org/lgbtq-inclusion](http://www.rosevillelutheran.org/lgbtq-inclusion))
- pRAISE RLC Campaign event executed! A tremendous collaborative success! We're very glad to have Rebecca Bedner-Faris on staff and welcomed her skills and insights to the campaign. We had a bold goal of \$100,000 in 100 hours, and like last year, we even met a stretch goal (this year of \$115,000)! Many staff and lay leaders contributed stories, photos, short videos to help celebrate the ministry and mission of RLC. Nick Clausen produced many videos in support of this campaign. Special thanks to the



## Monthly Report of Support Staff

Submitted by David Booms

May 12, 2021

Hofmeister family for being the 'face' of the campaign. The Block Party was quite successful, too, in spite of less than perfect weather! WE are exhausted.

- June-July-August issue of the TABLE is in production

Summary of upcoming events, or issues that the Church Council should be aware of:

- Congregational Survey will be available May 13-27. Working with MSP group to post, promote, and share the survey with the congregation. Lay leadership can help us amplify the message.
- Upcoming VIBE (Young Adult) Block Parties with Food Trucks, musicians, and spoken word performances coming up in June and August. Another great opportunity to connect with the Roseville area community, and with each other in person!
- Support of worship videos through graphics, announcement slides, coordinating with website/FB, etc.

## Hospitality

Summary of activities that have occurred since last report:

- Easter Dinners were successful and went out safely with no problems
- Coordinated the food trucks for the May 5th event
  - All three indicated that they exceeded their minimum expectations. Two food vendors committed to future events.
- Made 250 snack packs for The pRaise 2021 kick-off service
- The leftover snack packs were unturned given to the students that were doing testing at the church. This small gift of kindness was so appreciated.
- Making meals for some of our seniors that have had some hardship during this trying time.

Upcoming events:

- Catering at St. Mary's Catholic church on the 13th of May for 200 guests, this is all pre packed meals.
- In the process of doing dipped strawberries for confirmation.
- And procuring food trucks for the June event for the youth.

## Facilities

Summary of activities that have occurred since last report:

## Monthly Report of Support Staff

Submitted by David Booms

May 12, 2021

- Configured table layout in activity center for Roseville Schools testing.
- Additional work needed with the heating system for the 1996 building.
- Co ordinated with staff for needed items for May 2nd drive in worship service and May 5th Family Fun night
- Miscellaneous minor repairs at day care house.
- Weekly staff meetings and weekly manager meetings.
- Working with an architect to interview A/V vendors for live streaming set-up and installation sound and video room.
- Working with Lively Landscapers.

Summary of upcoming events, or issues that the church council should be aware of:

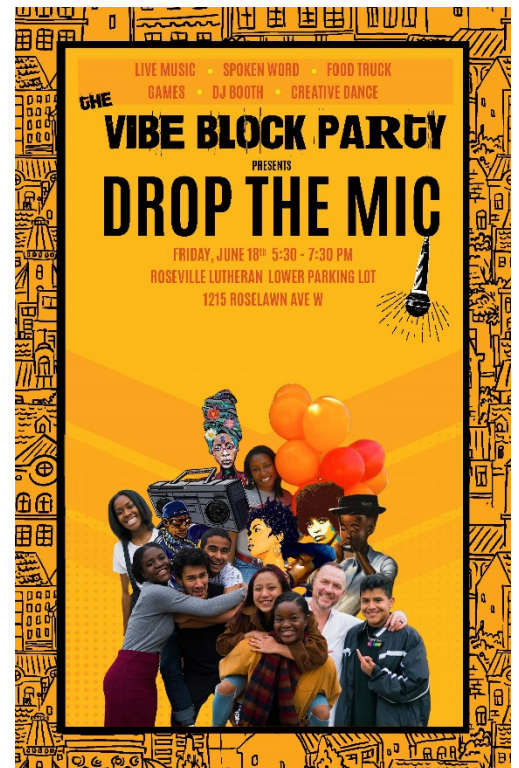
- The search for a new Campus Manager continues.

## May 2021 Council Report: Director of Volunteer and Care Team

**Care Team update:** Care leadership will meet on campus May 17<sup>th</sup> to set summer plans in motion and to catch up. Care Partners continue to meet with their members weekly. Some have been able to meet onsite again. Some hopes and dreams for this year include holding a blood drive when appropriate to do so, and have a luncheon with care team and partners.

**Worship Volunteers update:** A sign up was sent out in May to retain online and in person readers for the summer months and all but 1 slot is filled. Volunteers for our in-person Worship will be solicited from our online sign up for those wanting to attend the summer indoor services. May 23<sup>rd</sup> Services outdoors have parking lot attendants as well as our 1 service outdoors on June 6<sup>th</sup>. Moving forward, each 1<sup>st</sup> Sunday of the month will be outdoors and have parking lot servers. These sign ups will be available online. This has worked well through the pandemic months!

**The Vibe:** I am working with our new Staff member Jamey Johnson to plan and execute some opportunities for our Young Adults and the community. I will host my 2<sup>nd</sup> Vibe leader BBQ in May to bring together the young adult leadership that will be hosting our Block party June 18<sup>th</sup>. We have had weekly meetings preparing for our 1<sup>st</sup> Vibe hosted block party that will be held at RLC parking lot on Friday June 18<sup>th</sup>. The time will be from 5:30pm to 7:30pm. The theme is called "Drop the Mic" This is an event that will be open to the community. This event will bring sights and sounds of diversity through the food choices and the music. We will have a main stage with a featured music artist, smaller stages for creative dance performers and spoken word artists. There will be give away prizes and games. The 2<sup>nd</sup> Block party will be hosted on Friday August 13<sup>th</sup>. These block parties are open to all!



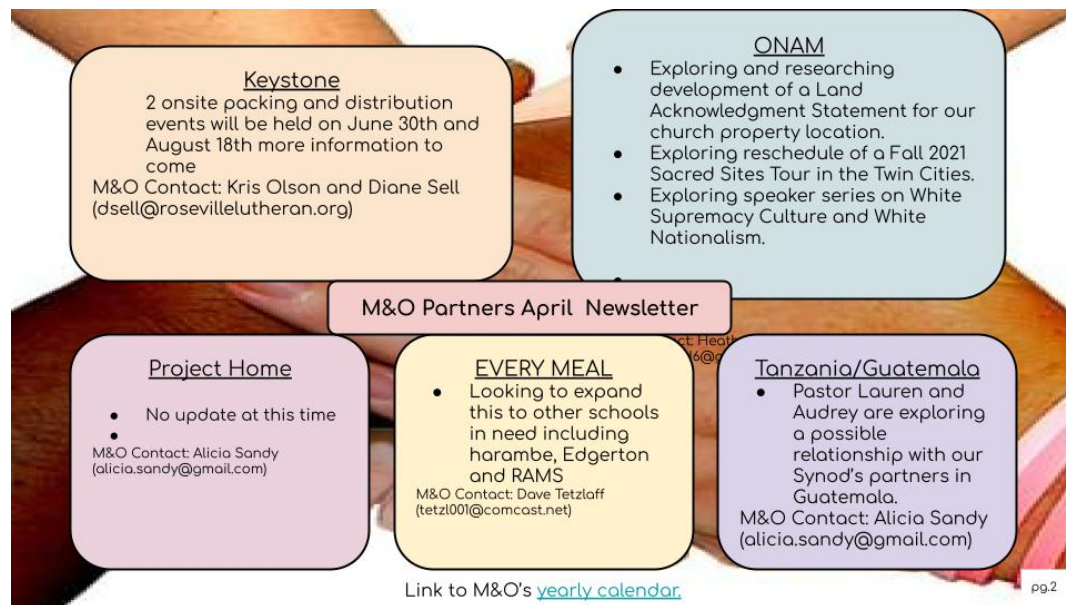
**Fall plans for RLC Community:** With the purpose of getting our congregation back together I am leading a team to plan a kick off event for our Rally day on September 12<sup>th</sup>! This will include a Chili Cook off! Please look for more details to come on this in the coming months! We are also looking for team members to join us on this this if any of you are interested contact me!

2<sup>nd</sup> event will be in October. Ocktoberfest!

## Mission and Outreach

Please see our monthly flyer with details. Keystone will be hosting 2 onsite pack and distribute events. One in June and one in August.

Mission and Outreach will be having a special meeting in June at Diane Sell's home. This will be a time work on some focused questions along with hopes and dreams where we want to be 5 to 10 years from now. We will have more to share after that meeting and you will be able to find that in our June report.



**Keystone**  
2 onsite packing and distribution events will be held on June 30th and August 18th more information to come  
M&O Contact: Kris Olson and Diane Sell (dsell@rosevillelutheran.org)

**ONAM**

- Exploring and researching development of a Land Acknowledgment Statement for our church property location.
- Exploring reschedule of a Fall 2021 Sacred Sites Tour in the Twin Cities.
- Exploring speaker series on White Supremacy Culture and White Nationalism.

**M&O Partners April Newsletter**

**Project Home**

- No update at this time

M&O Contact: Alicia Sandy (alicia.sandy@gmail.com)

**EVERY MEAL**

- Looking to expand this to other schools in need including harambe, Edgerton and RAMS

M&O Contact: Dave Tetzlaff (tetzl001@comcast.net)

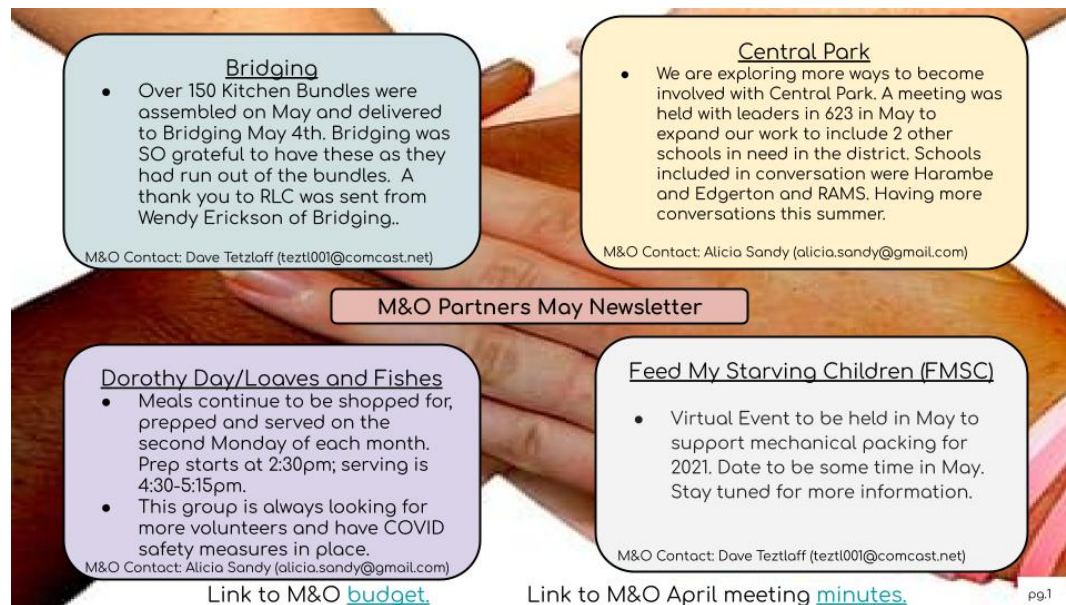
**Tanzania/Guatemala**

- Pastor Lauren and Audrey are exploring a possible relationship with our Synod's partners in Guatemala.

M&O Contact: Alicia Sandy (alicia.sandy@gmail.com)

Link to M&O's [yearly calendar](#).

pg.2



**Bridging**

- Over 150 Kitchen Bundles were assembled on May and delivered to Bridging May 4th. Bridging was SO grateful to have these as they had run out of the bundles. A thank you to RLC was sent from Wendy Erickson of Bridging..

M&O Contact: Dave Tetzlaff (tetzl001@comcast.net)

**Central Park**

- We are exploring more ways to become involved with Central Park. A meeting was held with leaders in 623 in May to expand our work to include 2 other schools in need in the district. Schools included in conversation were Harambe and Edgerton and RAMS. Having more conversations this summer.

M&O Contact: Alicia Sandy (alicia.sandy@gmail.com)

**M&O Partners May Newsletter**

**Dorothy Day/Loaves and Fishes**

- Meals continue to be shopped for, prepped and served on the second Monday of each month. Prep starts at 2:30pm; serving is 4:30-5:15pm.
- This group is always looking for more volunteers and have COVID safety measures in place.

M&O Contact: Alicia Sandy (alicia.sandy@gmail.com)

**Feed My Starving Children (FMSC)**

- Virtual Event to be held in May to support mechanical packing for 2021. Date to be some time in May. Stay tuned for more information.

M&O Contact: Dave Tetzlaff (tetzl001@comcast.net)

Link to M&O [budget](#).

Link to M&O April meeting [minutes](#).

pg.1

## May 2021 Council Report by Rebecca Bedner-Faris, Director of Development

**pRAISE RLC Campaign:** Our pRAISE RLC: Love Lives! campaign wrapped up on May 6th. We exceeded our goal of \$100,000 in 100 hours. I think a few checks are still being posted, but it looks like we will come in a bit over \$116,000!

I think the personal stories, pictures, and videos that were highlighted each day of the campaign were excellent. You can find a recap here: <https://www.rosevillelutheran.org/praiseRLC/>

For myself and any other newcomer to RLC, this campaign is a great way to celebrate all that we do here and in the community. The Family Fun Block Party event on May 5th was a great addition to the campaign. It was so nice to meet people in person and watch members and families reconnect. I am hopeful we can do more events like this to bring people together in the future.

Thank you for your support during the campaign. From making donations to writing thank you notes, and everything in between. Your involvement is greatly appreciated!

**Endowment Committee:** I met with the Endowment Committee on 5/11. In addition to deciding on grant requests, they are also in the process of updating their charter which will now include the development director position in various areas.

I attended a Celebration of Life event put on by St. Andrew's Lutheran Church and the Foundation of St. Andrew's. This event covered funeral planning, healthcare directives, estate planning, and leaving a legacy/charitable giving. I will be working with Pastor Lauren and the Endowment Committee to see if RLC wants to host an event with similar information for our congregation.

I also attended A Brisk Walk Through the Basics training hosted by the Minnesota Planned Giving Association. This five hour training covered all of the ways in which people can leave a planned gift, and the basics for what each organization should have in place before launching a planned giving or legacy giving campaign.

**Introduction Meetings:** I will be meeting in person with various RLC members starting next week. I plan to be spending more time at the church and am now fully vaccinated. I welcome the opportunity to meet with any of you to learn more about your story at RLC. Please contact me at [rbednerfaris@rosevillelutheran.org](mailto:rbednerfaris@rosevillelutheran.org) to set up a time to meet if you are interested.

**Strengths Finders:** Diane Sell and I led our third staff session that highlighted different strengths of RLC staff. We are planning a longer in person session for the month of June. We are also going to start having monthly birthday celebrations for the staff at RLC.

## May M&O Meeting

May 4, 2021

In attendance: Diane Sell, Julie Hanson, Kris Olsen, Dave Tetzlaff, Heather Awad, Alicia Sandy

- 1) pRaise RLC Mission and Outreach Day so far \$4,378.
- 2) Update on Central Park/Roseville Schools meeting (Diane, Rebecca and Dave)
  - Highlights: still want every meal, still want to do tutors for the fall, trying to replicate what's happening at Central Park at three other schools (Harambe, Edgerton, RAMS)
  - Moving forward: engage with the new schools' principals, engage with the new superintendent, how to continue faith-based supports for the local schools, PTA groups
  - Budget: where do we put the extra \$ we have set aside for Central Park?
    - We have \$6-7,000 budgeted for CP. We have not used our budget \$ this year.
  - **Action:** Looking for a person to be a volunteer coordinator to bridge the gap from RLC
    - Need some time to get a tutoring program up and running with those new schools
    - Create "work teams" for special projects
    - Cater to each school's needs
    - Team with other churches or other community partners
      - **Action:** Think about who would be some good partners? Suburban Family Cooperative of Ramsey (Mary Sue Hanson group)?
  - **Action:** **Diane** will set up another meeting hopefully sooner than later!
- 3) Keystone (Diane) No update right now -- Diane has reached out.
  - RLC donation site? Other?
- 4) Kitchen Bundles for Bridging (Julie)
  - Made 150 kitchen bundles in a half an hour!
  - Thrivent grants covered many of the items. Linens, utensils, etc.
  - 40-50 people in attendance
  - CYF would like to offer summer service projects (outside -- laundry detergent, etc.). Details to follow.
- 5) ONAM/Immigration (Kris)
  - Nancy Olson -- passionate about immigration. A group at RLC is meeting to learn more about it (ELCA has some info to share). Trying to organize resources and educate themselves. How can we add advocacy to our umbrella?



- **Action:** add this to our agenda next month to discuss further.
  - Ask Pastor Lauren to come discuss how to marry the immigration/ONAM and M&O work? **Diane** will do this.

#### 6) Budget Update: (Dave)

- \$3,000 to Camp Hiawatha
  - \$1,500 to Camp Wapo
  - \$4,000 to FMSC Designated fund
  - \$1,000 to RLC Grieving Program
  - \$3,000 to RLC Preschool
  - \$6,000 to Keystone (mostly funds already in designated funds)
- Thanksgiving Offering (\$2,705)? -- Where to send?

**Action:** **Dave** will tell Lauren about this. Our recommendation is Lutheran World Relief (add \$605 from designated money).

- **Action:** do we think about a few bigger projects with our partners to use the funds we have since we have such generous members?
- **Action:** can we get some ideas about the future from Pastor Lauren before our June 15th meeting? **Diane** will ask.

#### 6) Adult education Q1 2022 - Pastor Rolf's request (Dave)

- We usually do three Sundays per year. Let's spread it out!
- Let's make a plan at our meeting in June.
  - We need to find our date for the Serve Sunday and then work around that.
    - Dresser build is in January -- so either January 16th or 30th.
  - **Action:** **Julie** will let Dave know about the dates and **Dave** will email Rolf.

#### 7) Agenda for June 15th Offsite meeting (all) 5-7pm @ Diane's house

- partnerships
- communication (kiosks? Paper flyer at church? iPads on site for quick sign-ups? Booklets with info on all our partners?)
- where do we want to be 5-10 years from now? Revisit our focus areas
- governance/roles (Grand Poobah is Dave)
- meeting cadence
- committee structure
- commitment -- 3 years?
- redundancy of knowledge (Dave can't be the gatekeeper and the key master)

-connecting people with what they are interested in!  
Who will facilitate? Dave.



## ROSEVILLE LUTHERAN CHURCH

### MONTHLY REPORT TO COUNCIL FROM ENDOWMENT BOARD OF DIRECTORS

|  |  |
|--|--|
| Ministry Team or Committee name                    | Endowment Committee  |
| Members present                                    | Dorothy Tostengard, Eric Anderson, Kathy Peters-Martell, Kevin Peterson, Judy Ekern, Bill Metzger, Greg Johnson, Mike Dolan, Carrie Hefte Hanton |
| Date of Ministry Team or Committee meeting         | 5/11/2021  |
| Report prepared by                                 | Carrie Hefte Hanton  |
| Date of Council meeting this report will be shared | 5/20/2021  |

#### Summary of topics and activities that have occurred since the last Council meeting

1. At the May 11, 2021 meeting, the Endowment Committee considered the grant requests that were submitted by the May 1, 2021 deadline. The total amount available for distribution is \$14,700.

The following is a summary of the grant requests and the amounts that the Endowment Committee recommends funding to each grantee is as follows:

| <u>Organization</u>  | <u>Requested Amount</u> | <u>Recommended Amount</u> |
|--|-------------------------|---------------------------|
| VIBE Young Adults - \$2500 (for June 18 <sup>th</sup> celebration event at RLC)          | \$2500                  | \$2000                    |
| Operation Bootstrap Africa (to supply food for children in Madagascar attending schools) | \$4000                  | \$2,500                   |
| Pastor Lauren Wrightsman for the Director of Development position                        | \$8,000                 | \$7,000                   |
| Jen Johnson for the preschool (for a fence in the backyard)                              | \$3,000                 | \$2,500                   |
| Voyageurs Lutheran Ministry (for supplies to rebuild a sauna that was destroyed by fire) | \$1,000                 | \$700                     |
| Total  | \$18,500                | \$14,700                  |

---

**The Endowment Committee requests that the Council approve the above recommendations.**

2. The Endowment Committee also discussed the revisions to the Endowment Committee Charter and determined that the Committee needs the assistance of a volunteer financial expert to help it review the recommended types of investments and the associated percentages (set out at Appendix A of the Charter). The Committee will meet again once a volunteer financial expert is found who is willing to assist the Committee in its analysis of the investment types and percentages set out in Appendix A.

**Forward Focus:**

After the Charter is finalized and approved by the Endowment Committee, it will be presented to the Council for approval.

On May 11, 2021, the Committee began discussions with the Director of Development around various types of events that might be held to educate the congregation on the Endowment Fund and legacy giving.

**Summary of upcoming events or issues that the Council should be aware of**

None.

**Does the group have any questions or concerns to bring to the Council? Is there anything that the Council or RLC Staff can do to assist the group?**

Not at this time.

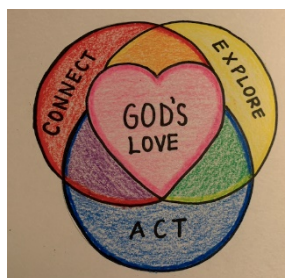
## ROSEVILLE LUTHERAN CHURCH

### MONTHLY MINISTRY TEAM AND COMMITTEE LIAISON REPORT

|  |   |
|--|---|
| Ministry Team or Committee name                    | Children's Ministry Advisory Board  |
| Members present                                    | Julie Hanson, Gena Mickley, Kelli Hofmeister, Katie Engman, Kristin Shardlow, Mary Peterson |
| Date of Ministry Team or Committee meeting         | April 28, 2021  |
| Report prepared by                                 | Julie Hanson  |
| Date of Council meeting this report will be shared | May 20, 2021  |

Summary of topics discussed and activities that have occurred since the last Council meeting

- What should the mission statement be for CM post-pandemic? Great discussion was held, and using the Storyboard technique, everyone put words on the board that they thought were important to consider as we put together this mission statement.
- The mission statement we agreed on was **Connect, Explore and Act out God's Love**. Here is the graphic Gena Mickley made. Notice how the different colors intersect to make new ones. It also represents the Trinity – 3 parts as one.



Here is a summary of the ideas under each of these words:

| Connect            | Explore                                     | Act                    |
|--------------------|---|------------------------|
| w/ one another     | learn                                       | acceptance             |
| family             | grow  | advocacy               |
| neighbors          | Position to talk to God                     | Ally-ship              |
| generations        | Talking to God                              | service                |
| others (diversity) | fun   | compassion             |
| God                | Individual growth                           | engaging               |
|                    | Small groups                                | Community outreach     |
|                    | Exploring the Bible                         | Sharing is caring      |
|                    | Exploring how it relates to our daily lives | Know you are loved     |
|                    | real  | Help others feel loved |
|                    | simple                                      | Welcoming others       |
|                    | comfortable                                 | uplifting              |

- Questions we have going forward, with regard to this new mission statement:
  - What steps get us to reaching our mission?
  - What are we doing to meet this mission already?
- We also discussed activities to continue that we implemented during Covid:
  - Pen Pal Program
  - Sending out postcards to the congregation with simple messages on them that remind them God Loves Them, with kids art or pictures on them
  - Send out birthday cards to all the RLC Kids
- Other ways to help kids grow in their faith
  - 3rd- 6th graders dig deeper into the Bible
  - Get kids comfortable with the Bible from when they first receive it in 3<sup>rd</sup> grade, through 6<sup>th</sup> grade- what it includes, favorite verses, and how to use it

Summary of upcoming events or issues that the Council should be aware of

- We would like to bring our mission statement to all other ministry teams, committees and the whole congregation to see what the different demographics add to each of these words- Connect, Explore and Act- what do they mean to them in terms of our faith and how we Love God and Love our Neighbor.

Does the group have any questions or concerns to bring to the Council? Is there anything that the Council or RLC Staff can do to assist the group?

- Your support for families as we enter fall programming. It may be a rough transition for those with young children. The kids have not been in church or Sunday School for over a year, or possibly ever.

## ROSEVILLE LUTHERAN CHURCH

### MONTHLY MINISTRY TEAM AND COMMITTEE LIAISON REPORT

|  |   |
|--|---|
| Ministry Team or Committee name                    | Youth and Family  |
| Members present                                    | Audrey Dontje Lindell, Abby Matter, Amy Schell, Kevin Hansen, Lillian Wassell, Chris Smedsrud, Tricia Smedsrud, |
| Date of Ministry Team or Committee meeting         | 25 April 2021<br>9:00 am via Zoom   |
| Report prepared by                                 | Kevin Hansen  |
| Date of Council meeting this report will be shared | 20 May 2021   |

#### Summary of topics discussed and activities that have occurred since the last Council meeting

##### Next Meeting:

- ~~16 May 2021~~ Cancelled
- Topics include Hiawatha, BWCA trip, Summerfest, other summer events
- Finalize Confirmation details

There will not be a meeting in June or July.

The next meeting will be in either August or September. The next meeting will cover:

- To review how the summer trips were
- Planning for fall activities

##### Y & F Committee News:

- We would like to recognize Steve Anderson for the passion and commitment he has shown to our work at RLC serving the upcoming generation. Steve devoted a lot of time on our committee, in addition to the many other ways that he has been involved in our CYF programs and in the congregation!
- 

##### Hiawatha

- Our week is scheduled for June 27 – July 4
- 36 students have signed up – we had contracted for 40, so this is a good number
- With this number, all of the campers can stay at the same camp location
- Each camper will get a \$150 scholarship -
- Health forms are still necessary for each camper
- We will still need campers to provide their own transportation
- Hiawatha may yet relax the 2 week quarantine restrictions
- 

##### BWCA

- There is room for 4 more on the trip
- We were able to get enough campers to fulfill our minimum payment
- One more adult leader is needed

- Drivers needed for the trip
- 

#### Summerfest

- We're expecting a smaller group this year
- This will be held at Gustavus Adolphus
- There may be scholarship requests for this event
- 

#### pRAISE RLC Campaign:

- Begins May 2
- Wednesday, May 5 is Y&F day
- Wednesday from 5-7:00 in the lower lot there will be food trucks, music, games, ice cream, hair dyeing...
- Y&F committee to submit stories/testimonials for the campaign
- Y&F committee may be asked to write thank you notes for those who donate on Y&F day
- 

#### Confirmation Sunday

- May 23<sup>rd</sup> and will be a drive in worship in the parking lot
- Discussed families may bring lawn chairs to sit as a group
- This year the confirmands will be wearing robes instead of stolls
- The Wednesday prior will be pictures, rehearsal, and a bonfire
- 

#### Bundle Sunday

- There will be kitchen bundling packing
- This will be done at the outdoor worship between 9:30-10:30 am
- 

#### Confirmation Sunday

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- This year the confirmands will be wearing robes instead of stolls
- The Wednesday prior will be pictures, rehearsal, and a bonfire
- 

#### Graduation Sunday

- June 6 – this will either be in person or drive-in hopefully
- This year again we will have an online powerpoint for seniors
- Hoping to do a personal blessing for each senior – potentially have our senior members do the blessings (“Seniors blessing seniors”)
- Looking for volunteers to help with the deliveries to each graduate
- Brainstorm for other ways to help recognize our seniors
-

**Summary of upcoming events or issues that the Council should be aware of**

- The next Y&F committee meeting will be at 9:00am on Sunday, May 16
- 

**Does the group have any questions or concerns to bring to the Council? Is there anything that the Council or RLC Staff can do to assist the group?**

- 
- 
-

From: **Heidi Larson**

Date: Fri, May 14, 2021 at 10:25 AM

Subject: Re: RLC Council: monthly reports due 5/17

To: Jessica Henry

The Adult Ed. committee met on Wednesday, May 12. Dr. Chris Gehrz was a guest and has agreed to a presentation in March of 2022.

Dr. Gehrz has written a book, titled "A Religious Biography of America's Most Famous Pilot, Charles Lindbergh." He describes the Lindbergh's as being spiritual, but not religious and contemporary America is leaning more towards the spiritual and less towards religion. He is suggesting a two-part series program: a) Spiritual not Religious in Contemporary America and b) Spiritual Stories of the Lindbergh's. He has penciled in potential dates for these sessions in the spring of 2022, March 6 and 13.

The committee has outlined its program for the 2021-22 year and will meet once more in June to finalize details.

Heidi



# LGBTQ+ INCLUSION TASK FORCE COUNCIL UPDATE MAY 2021

## WORK COMPLETED

- Convening the task force
- Relationship and trust building within the task force
- Identify purpose, priorities, and scope of work
- Develop subteams for work streams

## WORK IN PROGRESS

- Current status: look for a yellow star in the process diagram. This process is not for general circulation, but a tool for leaders to understand the direction we are leaning.
- Communications
  - Creating a communication plan
  - Developing out website content for launch
- Youth policies and practices
  - Creating LGBTQ+ inclusion training for confirmation leaders
  - Identify potential allies for pre-launch conversation
- Developing allies
  - Prepare and develop Council Members as allies and to support the process
  - Work with Adult Education to plan two fall education sessions
  - Work with ONAM to design our small group sessions

## COUNCIL SUPPORT NEEDED

- Be able to talk accurately about the RIC process, historical context, how this process fits into our current mission: when is the best time to do this work? Presentation in Council meeting?
- Participate in early small group conversations and provide feedback to improve them.
- Be champions: identify people who will host small groups and invite their networks
- Be facilitators: help run (some) small groups
- Be part of church wide events, communicate about the vote, help to conduct the vote.

## USEFUL DEFINITIONS

**LGBTQ+:** Lesbian, Gay, Bisexual, Transgender, Queer, plus. This acronym covers the spectrum of gender identity and human sexuality encompassed in people. The plus (+) indicates other self-recognition currently not captured in the primary groups. For our communications we will only use LGBTQ as the acronym.

**Queer:** Shorthand for LGBTQ+; formally this term was pejorative however, it has been reclaimed as positive descriptor and it accepted.

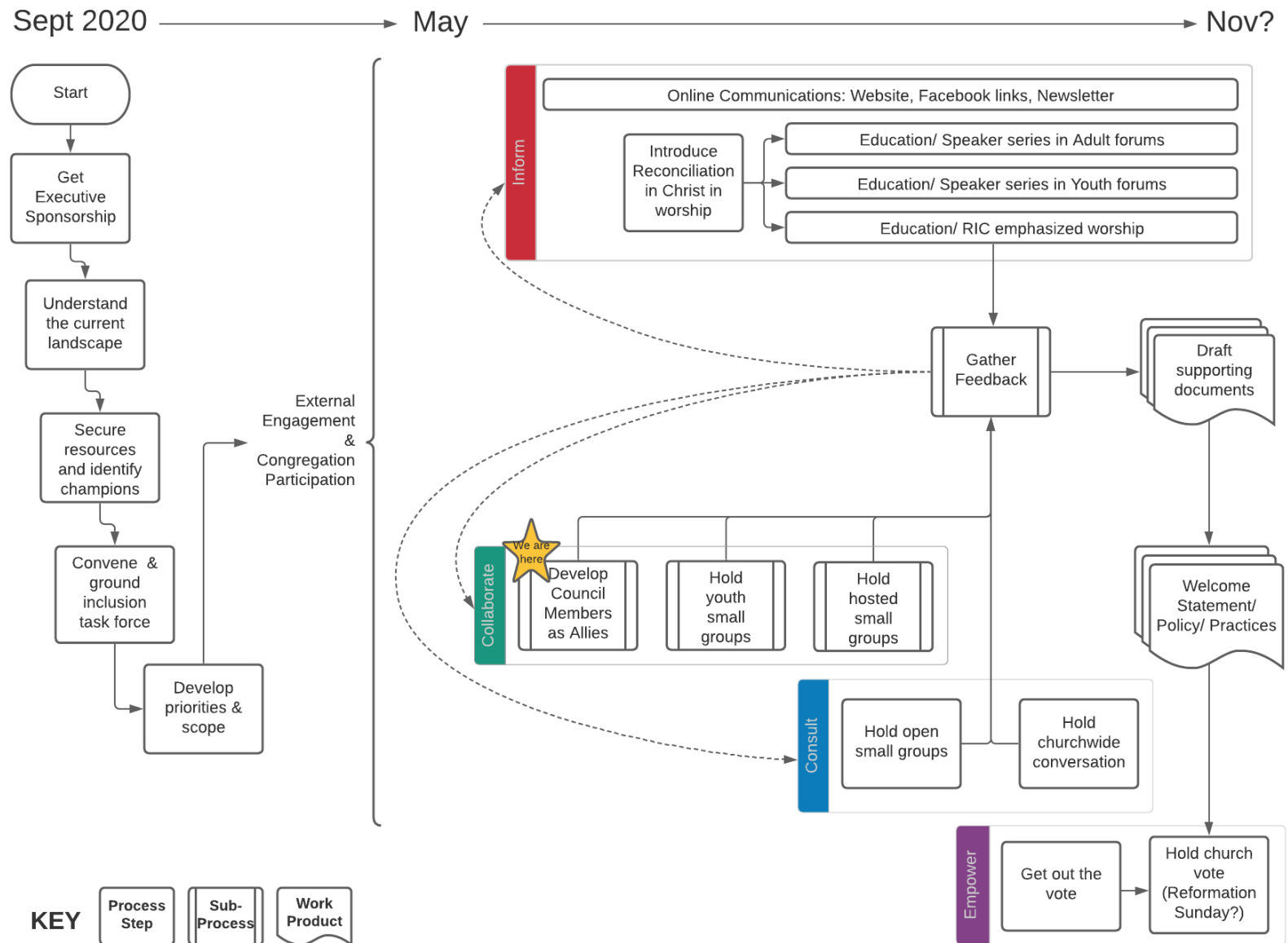
**Reconciling in Christ (RIC):** An official designation that a church can seek after a congregation discernment process and vote. Reconciliation refers to the relationship between people within the congregation/church, using Christ as a model. The queer community and its allies understand that God's love belongs to it just as it does for all children of God.

## PURPOSE & OUTCOMES

- Prioritize creating an LGBTQ+ inclusive community over a voting process
- Weave LGBTQ inclusion into the life of the church
- Hold the RIC vote when we have enough support to pass a vote
- Use conversations to bring our congregation closer together
- Develop skills to converse about other difficult topics, e.g. racism

| Purpose of Conversations   | What do we need to pay attention to?   | What does success look like?   |
|--|--|--|
| Understand current stance of the congregation  | <ul style="list-style-type: none"> <li>• Create a non-judgemental process in which people are comfortable sharing their perspectives</li> <li>• Get context for potential results of Ministry Site Profile survey questions</li> </ul>   | <ul style="list-style-type: none"> <li>• Create a list of questions and concerns that need to be addressed</li> <li>• Qualitative information that provides context for survey questions</li> </ul>  |
| Manage uncertainty: becoming an RIC church might be large shift for many from early life teachings | <ul style="list-style-type: none"> <li>• Acknowledge the scale of change</li> <li>• Acknowledge where uncertainty exists</li> <li>• Prioritize relationships to maintain trust and find common values</li> </ul>   | <ul style="list-style-type: none"> <li>• Limited number of problems caused by misinterpretation of changing norms</li> <li>• Maintenance of relationships</li> <li>• Outreach to all stakeholder groups</li> </ul>   |
| Do reconciliation work together  | <ul style="list-style-type: none"> <li>• Confront the past with empathy and authenticity</li> <li>• Share theological underpinnings of reconciliation work</li> <li>• Share context and evolution of societal, legal, and religious perspectives</li> <li>• Develop a common understanding of inclusion</li> </ul>   | <ul style="list-style-type: none"> <li>• Large number of people reached</li> <li>• Variety of methods to inform people</li> <li>• Increased awareness of issue by congregation</li> <li>• Congregation satisfied they have been given full information</li> </ul>  |
| Generate support to become an RIC church through the process                                       | <ul style="list-style-type: none"> <li>• Emphasize procedural fairness</li> <li>• Encourage broad participation, especially of key stakeholders.</li> <li>• Use networks for communication, discussion, and to maintain relationships</li> <li>• Be equipped to manage conflict and emotional discussions</li> </ul> | <ul style="list-style-type: none"> <li>• High satisfaction with fairness of process</li> <li>• High satisfaction with transparency of process</li> <li>• High participation in voting</li> <li>• High level of agreement with decision, preferably consensus</li> <li>• Identify allies to support implementation</li> </ul> |

PROCESS (Proposed) \*Please note the time line shown below is arbitrary. It is really dependent on the readiness of the congregation.



## HEADLINES

Hi, Everyone,

Thanks for your time at the Council meeting last week - here is a list of our meeting headlines:

- pRAISE RLC: Love Lives! was a great success - thank you for your financial gifts, your enthusiasm, your presence, and your role in facilitating this campaign!
- The Constitution and Bylaw Task Force presented a draft and discussed potential changes at the 5/20/21 Council meeting; further discussion and collaboration will continue throughout the summer.
- Kelly Birkmaier joined RLC's Finance Team as a part time Bookkeeper - welcome, Kelly!
- Important deadlines to note:
  - July 12: annual report deadline
  - July 26: Table deadline (for the Sept/Oct/Nov issue).

Please share these headlines with your committees by early next week.

Wishing you a rejuvenating holiday weekend,

Jess