

September 15, 2022, 7:00 PM

7:00 pm, September Council Meeting, Zoom

- 1) Call to Order by Rebecca Field, 7:07 PM.
- 2) Attendance – quorum established.
 - a) Members present: Rebecca Field, Val Velde, Erik Storlie, Kris Olsen, Bill Metzger, Linda Hanson, Nancy Brown, Judy Kaufmann, Linda Werner
 - b) Members absent: Mary Peterson, Kevin Hansen
 - c) RLC staff present: Lauren Wrightsman, Tori Remer, David Booms, Rebecca Bedner, Laurel Hofeldt, Diane Strandquist Sell
 - d) Guests:
- 3) Approval of current agenda
 - a) Motion to approve by Kris Olsen. Second. Approved.
- 4) Approval of prior month's minutes
 - a) Motion to approve by Bill Metzger. Second. Approved.
- 5) Monthly staff reports
 - a) Finance – Laurel Hofeldt. See page 2.
 - b) Senior Pastor – Lauren Wrightsman. Page 3.
 - c) Associate Pastor – Marty Wyatt. Page 5.
 - d) Pastor of Youth and Young Adult Engagement - Tori Remer. Page 6.
 - e) Church Administrator – David Booms. Page 7.
 - f) Engagement and Care Ministries – Diane Sell. Page 9.
 - g) Development – Rebecca Bedner. Page 10.
- 6) Committee liaison reports
 - a) Mission & Outreach – Kris Olsen. Page 12.
 - b) Endowment – Bill Metzger. Page. 13.
 - c) Children's – Judy Kaufmann. No update this month.
 - d) Youth & Family – Nancy Brown. Page 13.
 - e) Adult Ed – Linda Werner. Page 14.
 - f) Community Engagement – Linda Hanson. Brief verbal update.
 - g) Nominating – Erik Storlie. No activity.
 - h) Finance - Val Valde. No activity.
- 7) Additional Task Force Updates. See Senior Pastor Report.

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- a) Organizational Task Force
- b) Inclusion Task Force
- c) Organ Task Force
- 8) New Business
- 9) Upcoming dates
 - a) Saturday, September 24, Ordination and Installation of Tori
 - b) Sunday, October 2, 2022: 12noon - 3:00 p.m. - Council and Staff mini-retreat, Social Hall (Dinner will be served)
 - c) Friday, October 14, Oktoberfest
 - d) Thursday, October 27, 7:00 p.m.; Council meeting (zoom) : Join Zoom Meeting
<https://us02web.zoom.us/j/88012585646>
Meeting ID: 880 1258 5646
 - e) Thursday, November 17, 2022 - 7:00 p.m. zoom council meeting
 - f) Thursday, December 15, 2022 - 7:00 p.m. zoom council meeting
- 10) Headlines – Recap key communications messages for next 30 days
 - a) Confirmation & Kids registrations are open! Sign up now online!
 - b) Annual Appeal
 - c) Oktoberfest
 - d) Ordination of Pastor Tori Remer
- 11) Adjournment. Motion Bill Metzger. Second. Approved.
- 12) Closing prayer

Director of Finance and Data

9/15/2022

Prepared by: Laurel Hofeldt

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- August 2022 Month-End Financial Summary and Statement of Operations are attached:

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- o Total Receipts YTD are \$72,980 below budget.
- o Total Expenses YTD are \$27,553 below budget, meaning that we are \$45,427 below our expected budget position as of the end of August.
- Child Care and Preschool funds have been combined as of July 1st. With one full-time director managing both ministries, combining the funds streamlines operations and reporting.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Annual Appeal coming up October 2, 9, 16. Looking for all members/friends to complete an Intent to Give card and consider starting/increasing a sustaining gift
- Database Update is making good progress. Final contact will be made with those members/friends who are active but have not yet completed their update and/or sent in an updated photo.
- Shelby (membership database, registrations and check-in system) training will be scheduled for Tori, Marty, Mary and Diane this fall.
- Staffing vacancy (Bookkeeper part-time 10-15 hours/week) to be posted in October. Looking for someone with accounting degree/background and experience in Excel with pivot tables, reporting and analysis.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- Tori has submitted her housing allowance request for 2022. Motion and vote to approve by Council needs to be noted in the minutes per IRS requirement.

Motion to approve Tori Remer's housing allowance. Motion, Linda Hanson. Second. Approved.

Discussion: Offering budget is a "stretch" this year - hoping that members who were absent due to pandemic will return, and that we will attract new members.

Senior Pastor Report- August 2022

Lauren J. Wrightsman

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Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns raised.

WELCOME TO ALL NEW COUNCIL MEMBERS!

- Erik Storlie, Vice-President
- Linda Werner, Adult Education
- Nancy Brown, Youth Ministries
- Judy Kaufmann, Children's Ministries

Staff Transitions

- Calling of Pastor Tori Remer as Pastor of Youth and Young Adult Engagement
- Director of Children's Ministry - vacant, posted
- Please see Dave Booms report for other vacancies

Organizational Task Force - Continuing its work. The organizational structure will be built upon our mission and vision. More to come at council retreat on Sunday, October 2nd.

- 3 areas of ministry - with center being "A community united"
 - 1) Love God (Worship, music and education, etc.)
 - 2) Love your Neighbor (outreach and partnerships, etc.)
 - 3) RLC Resources (building, communications, finances, etc.)

Organ Task Force -will begin to invite members to "hear" the organ to better understand the needs of this instrument

Inclusion Task Force - Welcome Statement presented at Annual Meeting. Conversations centered around this welcome statement will begin in January / February 2023

Annual Meeting - Thank you everyone for their hard work!

Welcome Sunday - went very well - see Pastor Marty's report for updates on CYF ministries

Sabbatical

- John Helgen (Jan - Feb 2023)
- Pastor Lauren (Mid May - Mid June 2023) - still working on details

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Highlighting Council Members

- We would like to highlight council members to the congregation in a variety of ways
- Sign up to read / usher / assist with communion
- Every Sunday it would be good to have 2 members of council at the welcome desk
- Pictures of council members will be taken at our Council retreat on Sunday, October 2nd. These will be posted on a board along with any council news, etc

Annual Appeal - Sundays October 2, 9, and 16th

- The aim to have people fill out an "intent to give", as council members, please consider your financial involvement and gifts
- Join Adult Education on Sunday, October 2nd to hear more from Rebecca Bedner (10:00 a.m.)

One Worship - Sunday, November 27 at 10:00 a.m. to celebrate RLC 80th anniversary

Guatemala - planning a trip with Pastor Marty in March 2023 to get ideas for how RLC can participate in this ministry

*Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time? **None***

Ministry: Associate Pastor, Marty Wyatt

Date: September 2022

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- RLC Kids: We started off the season with over 90 students ages 3 - grade 6 registered. We are thankful for the volunteers who have stepped up to make this ministry possible. Registrations will continue to remain open.
- Confirmation ministries: We have almost 70 youth and leaders signed up for confirmation ministries. We completed leader orientation and will hold parent and student

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orientation next Wednesday, September 21. Confirmation begins on Wednesday, September 28th.

- Inclusion Task Force: The Welcome Statement was introduced to the congregation at the Annual Meeting. The ITF is working on scheduling dates to hold informational meetings regarding this statement in the coming months (possibly January / February 2023)

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Justice Groups working on a joint pamphlet/brochure for a more cohesive feel between the different groups and also in an effort to engage the wider congregation in more ways and more broadly (this is currently on the back burner as attention has been on CYF-but would like it to move back to the front after fall kick offs)
- Inclusion Task Force - please take a moment to look at the Welcome Statement and surrounding literature found in the Commons and the Upper Lobby
- We are in need of one more leader for 8th grade confirmation

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time? **None**

Ministry: Pastor of Youth and Young Adult Engagement

Date: September 2022

Prepared by: Tori Remer

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- RLC Kids – started off strong. Registration will remain open. Continuing to work with volunteers and we are so thankful for them!
- Confirmation – Completed our leader training and will have orientation on Sept. 21. The first day of confirmation will begin on Sept. 28.
- Still figuring out other opportunities for connection – connecting with students, building connections with each other, building connections with RLC, etc.

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- Need one more leader for confirmation - 8th grade.
- Meeting with ONAM on Sept. 20 to see how to connect youth that are passionate about justice

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time? **None**

Ministry: Support Staff

Date: September 15, 2022

Prepared by: David Booms

Admin

- The Maintenance Team contract ends Sept 16
 - Planning to post for a PT custodial/maintenance position
- H.R.>Posting/monitoring positions for
 - Director of Childrens and Family Ministry (FT)
 - Preschool Teacher (PT)
 - Custodian/Maintenance lead.
- Oktoberfest planning
 - Seeking Special use permits from City Hall
 - Securing volunteers
- Managing Vendor relations
- Working with underwriters on the Workers Comp cases.
- Booking Fall events

Facilities

- Carpet replacement will be delayed another month due to supply issues. Est. Mid-Oct
- Contracting with Brightview Landscaping for 3years to plow our parking lots.
- A/C compressor #1 failed in RTU above commons. Compressor was replaced by Crosstown Mechanical on 8/15
- Annual fire sprinkler inspection with Viking on 8/8
 - 5-year fire sprinkler inspection with Viking on 8/24

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- Small hole in rubber roof on south end of building repaired by Horizon Roofing on 8/18
- Provided Sher with office sized trash and recycle bins at CCH
- Painting of Great Hall offices completed by KJ
- Completed projector bulb replacement in the right side unit in Sanctuary
- Replaced multiple ceiling tiles in commons with the rented lift
- Lively Landscapers
 - Put in a new sprinkler line for the South slope
 - Two weeping pines and crabapple tree near south entrance were removed by KJ and other volunteers
- Vinyl numbers were installed on the outside entrance doors around the Church

Communications

- Celebrating the success/completion of Festival for Change, Welcome Sunday, Annual Meeting.
- Working to support Annual Appeal (Oct. 2, 9, 26) with church-wide mailing, print materials, website, video presentations.
- HIRED! Scout Mason as A/V Specialist for livestream. He will work with Nick Clausen to complement his work and schedule. Still happy to have volunteer members for this area as well!
- Supporting video production for Annual Appeal, Endowment Committee, Veterans Day, Inclusion Task Force.
- **Next TABLE deadline is Nov. 1 for Dec-Jan-Feb. Issue**

Hospitality

- Summary of events that have happened during the month of August 2022
 - Funeral planning
 - funerals
 - Annual meeting
 - Ministry programs starting
 - Generally this time of the month, I answer messages for upcoming outside the church walls for catering and get them on my schedule
 - preparing for upcoming events.
- Summary of upcoming Hospitality events:
 - Welcome Sunday 250+ guest were feed outside
 - Adk has started their monthly meetings
 - Bud helmans funeral 300 guest

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- Tender to member
- Private catering proposals
- Ordination of Torri
- upcoming staff retreat in the social hall
- President's dinner
- Oktoberfest
- St.Marys catering
- Information that Council should be aware of:
 - Food costs have significantly risen, requiring adjustments to fees and budgets.
 - At the time of this report Hospitality is in the Black.
 - Volunteer shortages hinder our ability to produce funeral luncheons.

Community Engagement and Care

Chair/Leader: Diane Sell

[Report date] 9/22

Prepared by: D Sell

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns raised

- **Festival for Change: update:**

Churches from Roseville and surrounding areas (St Odilia's Cathoic/ Incarnation Lutheran Shoreview attended 13 churches tabled 6 local justice organizations tabled.
- City leaders and organizations were present
- Great first event. Follow up with both churches and committees will begin next week. Diane is meeting with St Odilia's Catholic Church on September 22 to speak at their Justice Team meeting.
- \$4,250 in UPLift Grants is our current amount.
- **Griefshare: Began Tuesday September 13th** 5 non members of RLC are participating. Welcoming additional members till the end of September.

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- **Oktoberfest October 14th 5-8pm publication will be seen this week. Asking members of Congregation to sign up (even though it is a free event) to get a headcount for food.**
- **New Member Class:** planning with Pastor Lauren for September 18 with a September 25 welcome Sunday
- **Dementia Friendly Congregation Workshop:** Saturday October 1 at RLC.
- **All Saints Outdoor Service Tuesday November 1:** working with Pastor's Tori and Marty on this.

Development Director

9/15/22

Prepared by: Rebecca Bedner

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns.

- I have been meeting with RLC members to learn more about their history with the church, and the areas that they are most passionate about for the future.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Continued meetings with RLC members and friends.
- Continued work on Endowment Fund (EF) Work Plan. Sarah Richter and Greg Johnson are finishing up a video about our EF. Pastor Lauren, Laurel and I will be speaking in the Adult Education hour on October 9th about legacy giving at RLC and our EF.
- Continued work with Laurel on the Database Update project. We are in the final stage of this project, contacting those that have not responded.
- Planning for our Annual Appeal which will take place Oct 2, 9, and 16.
 - Letter to the Congregation with more information and a call to complete an Intent to Give
 - Multiple videos to be shown throughout the campaign and during worship

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- Adult Education sessions on 10/2 and 10/9
- Children's Giving Boxes to engage families
- Presidents' Dinner will take place on October 4, 2022. This is a private event for past presidents, the current president and the executive committee. We will be celebrating 80 years of ministry and thanking them for their service and support over the years.

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- Please participate in our upcoming Annual Appeal by prayerfully considering your gifts to RLC and completing an Intent to Give. You will see more information about this throughout the campaign.
- Please join us on October 2 and 9 at our Adult Education hour as we talk about our Annual Appeal and legacy giving at RLC.
- Contact me if you have any questions about any items listed above, or have friends in the congregation that I should meet with.

Annual Asks at RLC 6/22/22, *updated 8/2/22*

Yearly Financial (Congregation Wide) Requests:

- February: Red Envelope Youth Fundraiser
- April: Easter Appeal Letter, FMSC Financial Ask
- May: pRAISE RLC Campaign
- September/October: Yearly Annual Appeal
- November: Veterans Offering
- December: Endowment Committee Love Lights Fundraiser
- December: Christmas Garden Fundraiser
- December: Christmas Appeal Letter

Yearly In-kind Donation (Congregation Wide) Requests:

- January: Dresser Build and Blanket Delivery for Bridging
- February: Immigration-Special ask for Household Items
- March: Hygiene Kits for Keystone
- April: Spring Food Drive for Keystone, FMSC Fundraiser
- May: Packing Meals at Incarnation
- *August: Backpack Drive for Central Park Elementary*
- September: Clothing Drive for Central Park Elementary
- October: Scholarship Donations for Tanzania

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- November: Fall Food Drive for Keystone
- December: Sharing Tree for Central Park Elementary, Bridging, Project Home, Every Meal and FMSC, sock drive for Dorothy Day, and Blanket Kits for Bridging

Enrolled Students at the Preschool/Childcare House Only:

- *Gertens Spring Fundraiser (taking place in March-April 6th, 2022, pickup May 7th if possible)*
- *Parkway Pizza Fundraiser (4th Monday of the month)*
- *Summer Bash (last two days of school : May 30-21, 2022)*

Group: Mission & Outreach

Chair/Leader: Dave Tetzlaff

Date: Sept 15, 2022

Prepared by: Kris Olsen

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns raised.

- Central Park Support: school supplies delivered in early September – good participation from the congregation. In addition, trapper keepers provided at CPE,s request (via Jill Lund). Snow pants drive starts soon with Thrivent grant as seed money.
- Significant contribution (\$6K) for Every Meal (Sheridan Project)

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- Project Home – Kathy Pederson and Kevin Miller have interest in having RLC involvement continue. The nature of Project Home has changed. They no longer bring people to church locations – they have their own facility. But now request weekend help with serving food. Stay tuned,
- A trip to Guatemala being planned. Lauren and others still wanting to pursue this as a mission opportunity. More to com.
-

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- Planning has begun to address organizational structure through the Organizational task force.

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Group: Endowment Committee

Chair/Leader: Mike Dolan

Date 9-15-22

Prepared by: Bill Metzger

Highlight results of key programs or activities from the last 30 days. Share major lessons learned or concerns raised.

- The Endowment committee has not formally met since the July Council meeting. However, Sarah Richter and Greg Johnson continued to work with Rebecca on an Endowment and Legacy Giving video. They hope to complete this video so it could be use as a part of the Adult Education on Endowment and Legacy Giving program scheduled for October 9th.

Highlight programs and activities that will support the RLC mission and vision in the coming 30 to 60 days. Are there opportunities to engage the broader congregation? Are there any obstacles to success that Council might help remove?

- There have been announcements in the bulletin about requests for Endowment Grants. The request for grants ends on October 1st. Please spread the word about endowment grant requests.
- The Endowment committee is planning to meet either 10/17 or 10/18 to review grant requests and make a recommendation to Council on funding amounts for the grant requests.
- As part of the Liaison Report for our 10/27 Council meeting, I will layout the grant requests and funding recommendations.
- At the 10/27 meeting, Council will be asked to approve the funding recommendations

Is the group in need of resources, in addition to the plan budget, to help achieve their goals? What might Council provide to help support their efforts at this time?

- Prior to our meeting on 10/27, please review the October Endowment Liaison report for the recommendations on endowment grants.

Youth & Family Committee**Thursday September 8th, 2022 - Zoom****Prepared By: Nancy Brown**

Attendees: Marty Wyatt, Tori Remer, Denise Wittee, Amy Schell, Nancy Brown

We all introduced ourselves to the group.

Confirmation Discussion

- Confirmation starts on Wednesday September 21st with a parent/child orientation.

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- We are still looking for one small group leader.
- There are still a number of families not signed up. We split up the list and agreed to call families of 7th-9th graders who weren't signed up.

Youth Group Discussion: Tori asked about a number of things we have done in the past and was looking for feedback about what had worked and what hadn't worked.

- We discussed MEA Getaway and if there would be interest among students and adult chaperones. Tori is looking into costs and interest.
- We discussed Devos and Donuts. They are planning to start this soon. One member pointed out that Roseville High School has a late start every Wednesday (9:00), so that could be a good day for Devos and Donuts.
- Tori asked about the Youth Group for high school students that was on Wednesdays last year. There was very low attendance last year, especially at the end of the year. We discussed that it would be good to look at doing that differently. Someone mentioned that they used to do a Sunday afternoon youth brunch after the service.
- We also talked about maybe doing some events that were one time events (bonfire, etc).
- One parent mentioned how it is really effective texting kids.
- We also talked about really focusing on getting the younger youth (9th grade) involved, especially since they are already at Confirmation.

Adult Ed Minutes

September 8, 2022, RLC Library

10:00 a.m.

We welcomed new members Pat Derry, Jim Roste and Linda Werner to our committee. Erik Wolhowe was unable to be with us. Linda is the new council representative replacing Heidi.

Devotions: Devotions were provided by Sharon with comments about Interconnectedness and support. Reference was made to trees and how aspens grow after a fire has charred the forest because there are roots underground that allow them to grow back as small seedlings. Our support comes from our Biblical heritage and with that basis we can connect with the world.

Council Report: Linda said that Council has not yet met, so she had no report.

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Latest Information: Per e-mails with Pastor Lauren, Adult Ed is to start at 10:00 a.m. on Sundays. The attendance for June was reported. A change has been made in November's schedule due to November 27 being designated for a single service at 10:00 a.m. for the celebration of RLC's 80th anniversary. Mary Jane Haemig will combine her last two topics into one on November 20. For the months of December through February, December 4 is scheduled for Julie Henry to give an update on the Organ Task Force. Jim Boyce has talked with both Lucas Byl and John Helgen regarding December 11. Mission and Outreach is scheduled for January and Mary has said she will connect with Dave Tetzlaff for that. Those who can are to check out Kristin Anderson's web site to see what we would like her to do in February. Jim Boyce is to do a four-week series on Atonement prior to Easter, March 12-April 2. Wanda has talked with Jake von de Linde, Director in Roseville School District, regarding a councilor to speak to mental health in schools. Jim B. has talked to Marty about topics for spring. Pastor Rolf mentioned Amy Marga as a potential speaker. That may be a stand-alone session at a time other than Sunday morning. Jim Roste suggested a topic of poetry and music from present and former members of RLC. He also suggested the topics of inconsistencies in the Bible

Next meeting: October 13, 2022, at 10:00 a.m. in the library at RLC.

Devotions for October: Jim Boyce

Respectfully submitted,

Sharon